

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening **July 15, 2025**, at 6:30 PM in the Noble Room of the Municipal Building at 9 Park Street, Newark Valley.

PRESENT:

Mayor	Jim Tornatore
Trustees	Joe Mooney
	Katie Sack
	Ken Giblin
DPW Supervisor	Matt Seamans
Clerk/Treasurer	Pam Benthin
Code Enforcer	Bill Stell

MINUTES: Approved as presented for the month of June 2025, with a motion by *Trustee Sack*, seconded by *Trustee Giblin*.

GUESTS: Two New Business Permit Applicants:

eNVy Pet Supplies, 21 N. Main Street – Roger Harvey will be opening a pet food and supply store for animals big and small that will also include a dog washing station. He has several years of experience working in the pet supply distribution industry. Renovations have been made to transform the former Rite Aid building into a new pet supply store. Plans for a soft opening are being made for late August with a grand opening towards the end of September.

Aroma Wax, 8 Elm Street – Amanda Hines-Cornell has been making and selling all natural products online and at craft fairs for two years and is now expanding her business to include a shop located at 8 Elm Street. With 12 years of experience in essential oils, she specializes in candles, wax melts and beauty products. Her plan is to open the shop as soon as possible.

FINANCIAL
REPORT: Balances as of May 31, 2025- Read

WORK IN
PROGRESS:

1. **Storm Update-** On July 13th flash flooding caused significant damage to roadways and houses throughout the village with Rock Street, Brook Street and Main Street being the hardest hit. Many volunteers and emergency services from surrounding municipalities responded and assisted our community throughout the night. In the following days we asked that residents separate biodegradable yard debris from damaged household debris to be picked up on July 23rd at no cost to them. We are working with county emergency services and the offices of Representative Langworthy and Governor Hochel to establish this storm as a FEMA declared disaster. This is a lengthy process with no guarantee. A local engineering consultant toured the storm damage and is working on an estimate report. The timeline for repairs is uncertain at this point. We urge residents who suspect structural damage to their homes to contact Code Enforcement. NYS Homeland Security and Emergency Services has a “Damage Self-Report Tool” residents impacted by flooding may complete. This provides information for federal aid requests; however, it is not an application. The form can be found at <https://arcg.is/0ybK4H0>
2. **Garbage Truck-** DPW is still researching a used garbage truck for purchase, however, due to the severity of the recent storms, focus is on cleanup and restoration of the village.
3. **Restore NY** – No new updates currently

BILLS: Presented. Approved in the amount of \$31,618.43 from abstract numbers 10-26, 11-26 and 12-26, with a motion by *Trustee Mooney*, seconded by *Trustee Sack*.

PRIVLEDGE OF THE FLOOR: Public comments were focused on municipal parking lot paving, fire hydrant inspections and volunteering for flood cleanup.

NEW BUSINESS:

- RESOLUTION #16-26** Approval of business permit #02-26 for “eNVy Pet Supplies” upon a passing inspection from the village of Newark Valley Code Enforcement Officer and providing all necessary paperwork (Copy attached) – adopted with a motion by *Mooney*, seconded by *Giblin*. Roll call vote. Giblin, Sack, Tornatore, Mooney – Yes. 0 - No. Wandell- Excused.
- RESOLUTION #17-26** Approval of business permit #01-26 for “Aroma Wax” upon a passing inspection from the village of Newark Valley Code Enforcement Officer and providing all necessary paperwork (Copy attached) – adopted with a motion by *Giblin*, seconded by *Sack*. Roll call vote. Giblin, Sack, Tornatore, Mooney – Yes. 0 - No. Wandell- Excused.
- RESOLUTION #18-26** Authorization for DPW Supervisor to purchase a previously owned garbage truck (Copy attached) – adopted with a motion by *Mooney*, seconded by *Giblin*. Roll call vote. Giblin, Sack, Tornatore, Mooney – Yes. 0 - No. Wandell- Excused.
- RESOLUTION #19-26** Authorization for the Clerk/Treasurer to transfer funds to the Equipment, Building and Street Reserves (Copy attached) – adopted with a motion by *Giblin*, seconded by *Sack*. Roll call vote. Giblin, Sack, Tornatore, Mooney – Yes. 0 - No. Wandell- Excused.
- RESOLUTION #20-26** Authorization for the Clerk/Treasurer to reimburse residents for fill used in the voids caused by flash flood in the village roadway, with proper documentation (Copy attached) – adopted with a motion by *Mooney*, seconded by *Sack*. Roll call vote. Giblin, Sack, Tornatore, Mooney – Yes. 0 - No. Wandell- Excused.

REPORTS:

- **Public Works-** After two substantial storms involving power outages and major flash flooding, DPW has been working tirelessly to evaluate and repair damage to the streets as well as arranging and implementing debris removal while maintaining regular day to day maintenance of the village. Will continue to work alongside NVFD in maintaining fire hydrants in compliance with NFPA.
- **Code-** 5 phone calls made, 4 permits and 4 complaints. Structural Damage assessments being made to buildings affected by the flood.
- **Clerk/Finances-** Working towards completion of final water audit report. Recovery from power outage damage to office hardware.
- **Mayor-** Focusing on FEMA prospects with concentration on communicating with Representative Langworthy’s office.
- **Youth-** Summer Rec is going very well with large numbers in attendance.
- **Library-** Summer Reading Program and several special events coincide with Summer Rec and are having extremely positive reviews.
- **Municipalities-** Opened Noble Room for cooling/charging station during power outages from storms.

Executive Session: Public Safety

Entered Executive Session at 8:03

Motion: *Trustee Mooney*

Seconded: *Trustee Sack*

Returned to regular session at 9:15

Meeting Adjourned at 9:16

Motion: *Trustee Mooney*

Seconded: *Trustee Giblin*

Meghan Hildebrand
Office Specialist