

VILLAGE OF NEWARK VALLEY

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COMPLAINT FORM

Date: _____

Form of Complaint: _____ Phone _____ Letter _____ In Person _____ Other _____

Complainant: _____

Address: _____

Phone: _____

Site Location: _____

Property Owner (if known): _____

Nature of Complaint: _____

ACTION BY ENFORCEMENT OFFICER:

Possible violation of Article _____, Section _____, Subsection _____ of the
Newark Valley Village Code.

Site Inspection completed on: _____ 20__ at _____ (AM/PM)

Report of Findings: _____

Recommended Action: _____

Enforcement Officer