

VILLAGE OF NEWARK VALLEY

villageofnewarkvalley.com

9 Park Street, P.O. Box 398

Newark Valley, New York 13811

info@newarkvalleyvillage.com

Phone (607) 642-8686

Fax (607) 238-3808

APPLICATION FOR BANNER PERMIT

PERMIT # _____

NAME OF ORGANIZATION _____

ADDRESS _____

APPLICANT'S NAME & TITLE _____

ADDRESS _____ PHONE _____

SIZE OF BANNER _____ FT. BY _____ FT.

MINIMUM SIZE - 2 FT. BY 6 FT.

MAXIMUM SIZE - 4 FT. BY 8 FT.

NAME OF EVENT _____

DATE(S) OF DISPLAY: FROM _____ TO _____

The organization displaying the banner is responsible for hanging the banner up and taking it down. Poles picked up at Village Office & poles must be returned to the Village Office. Ten dollar (\$10.00) security deposit will be taken at time of application & returned to applicant once poles are returned within three (3) days after event.

****All banners will be allowed to be displayed for up for two (2) weeks prior to an event and are to be removed within three (3) days after an event.****

****If poles not returned within three (3) days of event, or the security deposit is not claimed with in thirty (30) days of the event, the deposit will become a donation to the Memorial Fund. ****

DATE: _____

APPLICANT'S SIGNATURE

FEE: \$5.00

SECURITY DEPOSIT: \$10.00

DATE: _____

CLERK'S SIGNATURE: _____