

Minutes of Newark Valley, NY, Planning Board, Thursday, March 28, 2013

Start: 7:18 PM - End: 8:57 PM (Recommend to Adjourn, Alex Torra; Seconded by Jason Rozelle)
Location: Noble Room – Village Office Building, Newark Valley

Chairperson: Sandy Kasmarcik

Attendees: Sandy Kasmarcik**, Dennis Carlin, Jason Rozelle**, Lee Virtue , Alex Torra, and Cyndy Vosburgh**

Excused Absence: None

** - PB Members

Absentees: None

Guests: Anthony Mektson (PIG representative)

Update Tasks Due from January 24, 2013 Meeting

| Task | Owner | Due |
|--|------------|---|
| Action Items for Code 153.2 – Taxation – Citizen Exemption | Alex Torra | TBD – Still working |
| <ul style="list-style-type: none">Alex getting data from other municipalities on their “exemption levels”. Some have sliding rates. State has a cap (from \$3K to 29K).Waiting data from Tioga County (ACTION 1 - Alex).What is the poverty level (ACTION 2). This would mean a significant impact for the Village for others to pay the difference.Should we come in line with the Town of NV? | | TBD – Still working TBD – Still working TBD – Still working |

Topics

1 Need New Members for Planning Board (PB)

- ACTION 3** – Alex to put a note on the NV Post Office bulletin board (COMPLETED). Consider putting it on the Village web site(?).
 - ACTION 12** - Alex needs to reapply for next term on the PB.
 - ACTION 13** - Bonnie Geisinhoff needs to have an official resignation letter for the Village Office.
-

2 Review of Code Chapter 157, Vehicles and Traffic

- 157-40 – Changes to Park Street reference are outdated and need to be deleted.
- **ACTION 4** – Sandy (157-6) – Need to investigate school speed limit wording to delineate not only speed by times that applies .
 - Sign states Monday – Friday – 7AM- 6 PM: NO PARKING OR STANDING. This is consistent with the town. Discussion on whether this should state “While school in Session”? Sandy to present at the next Village Board Meeting.

3 Review of Code Chapter 163, Water

- 163-9, Billing Dates – (**ACTION 5** - Dennis to investigate changes that need to be made to update this section; COMPLETED)
 - ARTICLE IV – Reading of Water Meters by Water Customers. This section is NA since Customers no longer read their meters. **ACTION 6** – Dennis to verify that all Customers have the new meters; COMPLETED:
 - March Status (Dennis) – All meters are installed except for one. Village readings may be done on occasion to verify that the meters are working correctly.
 - Delete – 163-15, 163-16, 163-17, 163-18, 163-19. These are no longer valid. However, need missing pages for Sandy and Dennis’s Code Books to confirm (**ACTION 7** – Alex; COMPLETED.)
-

4 Review of Code Chapter 163-16 (Water – Definitions)

- Bill processing deadline dates need to change. These should be: March 1 (Due March 31st), June 1 (Due June 30th), September 1 (Due September 30th) and December 1st (Due December 31st).
 - Discussion on use of previous NV PB (Lori) direction. This is an issue of money to update all the codes that need changes. Jim wanted the whole Code book down at one time to contain costs. No changes were ever made (as far as the PB is aware of).

5 Discussion on Code Changes (Sandy)

- What is the process for proposed changes to codes? Sandy stated that they need to go to the Village Board first and then the Village Attorney.
 - **ACTION 9** – Sandy is making a master list of all the proposed changes for the Planning Board’s review.

6 Review of Chapter 166, Wireless Telecommunications Facilities

- Needs to be reviewed (pending, since there are missing pages in the code book copies).
 - First review for what currently exists is to leave as is (no changes). **ACTION 10** – **Still need copies of pages made.**

Previous minutes approved: Alex approves and Jason seconds.

8 New Business (Dennis Carlin, Ladder Factory Petition) – Status

- Any petition would include “all those interested (town, county....).
- Need to ensure no duplicate signatures. Use the “water project” as history.
- STATUS:
 - Phase 1, Preliminary Assessment Report - published. This was based on visual inspections only).
 - PHASE 1 is completed.
 - Phase 2, Testing (TBD)/Assessment.
 - PHASE 2 tentative to start April 1 with current owner’s permission. This is a 3-4 week process.
 - - Dennis (this needs to be clarified by the Mayor – **ACTION 11**), stated that the Planning Board would make recommendations based on the issues that were cited by the report and any preliminary testing.
 - Recommendations would be based on potential risks associated with alternatives uses, such as recreation, commerce, residence and commercial housing, etc.
 - Phase 3, Village Commitment – Going forward for grants?
 - Should the property be saved and utilized or eliminate (what can be done)?
 - Can the building (or parts of the property) and infrastructure be utilized?
 - Is the property marketable?
 - Can it generate revenue for the Village?

9 Summary of Discussion on List of Potential Code Book Changes

- Chapter 49
 - 49-3 “inspection by.... Change from Code Enforcement Officer to Animal Control Officer. Change all references from Code Enforcement Officer to Animal Control Officer in this Chapter (where applicable)
 - 49-7B – Leave NA (same as 49.9).
 - 49-7E – General discussion – LEAVE IN
 - 49-14 – Discussion on should this wording be left or changed to be consistent throughout the Code Book. This pertains to penalties. TBD (**ACTION 14**).
- Chapter 53
 - 53-2 (**ACTION 14**)
- Chapter 57 (Bingo). Add reference from Chapter 77 from 57).
- Chapter 62
 - 62-15 (1) Change 25,000 square feet to 13,500 or remove 25,000 feet and just leave reference to “150 feet; ...
- Chapter 70 – Leave as is.
- Chapter 72
 - 72-2 - Take out words and remove “renewal fee” references. We do not do this at this time.
 - 72-5 B & C – Remove.
 - 72-6 – Applicable to “new” businesses and construction ONLY.
 - 72-11 – E – Remove “names of employees. Leave just number.

- 72-11 – F – Delete
- 72-12 - Leave as is.
- 72-14 – B. Discussion that this is applicable to the Court System.
- 72-14 (4). Need to add that person identified on the Business Certificate must be present at the hearing.
- General Discussion: 72-13 and 72-14 are money issues (ACTION 14).
- Chapter 95
 - Reference letter of 1/26/2012 – List of items taken to the NV Board.
 - 95-8A – Move to “Site Plan Review”.

Task Summary

New Tasks

| Task | Owner | Due |
|--|-------|-----|
| Action 12 – Alex need to reapply for next term on PB | | |
| Action 13 – Bonnie Geisinhoff needs to provide letter of resignation to the Village Office | | |

Open Tasks from previous meetings (only if applicable)

| Task | Owner | Due |
|---|--------------|------------|
| Action 1 – Tioga County Levels | Alex | TBD |
| Action 2 – Poverty Levels | Alex | TBD |
| Action 4 – Sign Wording | Sandy | April |
| Action 8 - Ladder Factory Petition | TBD | TBD |
| Action 9 – List of Changes to Code – NV Village Board | Sandy | April |
| Action 10 – Missing Pages | Alex | ASAP |
| Action 11 – PB role in Ladder Factor Phase2 | TBD | TBD |

Next Meeting (only if applicable)

Thursday, April 25

Start: 7:00 PM

Location: Noble Room

Agenda: Action Items and remaining Codes

Minutes Submitted by: Cyndy Vosburgh