

Minutes of Newark Valley, NY, Planning Board, Thursday, February 28, 2013

Start: 7:03 PM - End: 8:25 PM (Recommend to Adjourn, Cyndy Vosburgh; Seconded by Jason Rozelle)
Location: Noble Room – Village Office Building, Newark Valley

Chairperson: Sandy Kasmarcik

Attendees: Sandy Kasmarcik**, Dennis Carlin, Jason Rozelle**, Lee Virtue , and Cyndy Vosburgh**

Excused Absence: Alex Torra**

** - PB Members

Absentees: None

Update Tasks Due from January 24, 2013 Meeting

Task	Owner	Due
Action Items for Code 153.2 – Taxation – Citizen Exemption	Alex Torra	TBD
<ul style="list-style-type: none">Alex getting data from other municipalities on their “exemption levels”. Some have sliding rates. State has a cap (from \$3K to 29K).		
<ul style="list-style-type: none">Waiting data from Tioga County (ACTION 1 - Alex).		TBD
<ul style="list-style-type: none">What is the poverty level (ACTION 2). This would mean a significant impact for the Village for others to pay the difference.		TBD
<ul style="list-style-type: none">Should we come in line with the Town of NV?		TBD

Discussion on poverty levels changes (Federal – currently proposing to increase from \$11.2K to %15.4K per year). Newark Valley should follow these guidelines. However, the Village can be more restrictive if they deem it necessary. Need to wait until the Federal change goes into effect.

Topics

1 Need New Members for Planning Board

- ACTION 3** – Alex to put a note on the NV Post Office bulletin board. Consider putting it on the Village web site(?).
 - February Status** – No responses from newsletter and meetings.
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2 Review of Code Chapter 157, Vehicles and Traffic

- 157-40 – Changes to Park Street reference are outdated and need to be deleted.
 - **ACTION 4** – Sandy (157-6) – Need to investigate school speed limit wording to delineate not only speed by times that applies – Status TBD.
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3 Review of Code Chapter 163, Water

- 163-9, Billing Dates – (**ACTION 5** - Dennis to investigate changes that need to be made to update this section)
 - ARTICLE IV – Reading of Water Meters by Water Customers. This section is NA since Customers no longer read their meters. **ACTION 6** – Dennis to verify that all Customers have the new meters.
 - March Status (Dennis) – All meters are installed except for one. Village readings may be done on occasion to verify that the meters are working correctly.
 - Delete – 163-15, 163-16, 163-17, 163-18, 163-19. These are no longer valid. However, need missing pages for Sandy and Dennis’s Code Books to confirm (**ACTION 7** – Alex)
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4 Review of Code Chapter 163-16 (Water – Definitions)

- Bill processing deadline dates need to change. These should be: March 1 (Due March 31st), June 1 (Due June 30th), September 1 (Due September 30th) and December 1st (Due December 31st).

5 Discussion on Code Changes (Sandy)

- What is the process for proposed changes to codes? Sandy stated that they need to go to the Village Board first and then the Village Attorney.
 - **Action 9** – Sandy is making a master list of all the proposed changes for the Planning Board’s review.

6 Review of Chapter 166, Wireless Telecommunications Facilities

- Needs to be reviewed (pending, since there are missing pages in the code book copies).
 - First review for what currently exists is to leave as is (no changes). **ACTION 10**.

7 Review of Chapter 169, Wood-Burning Furnaces, Outdoors

- Issue at hand regarding this section is that people use to burn outdoors. This creates safety issues for houses close together. It is hard to control.

8 New Business (Dennis Carlin, Ladder Factory Petition) – Status

- Any petition would include “all those interested (town, county....).
- Need to ensure no duplicate signatures. Use the “water project” as history.
- STATUS:
 - Phase 1, Preliminary Assessment Report - published. This was based on visual inspections only).
 - Phase 2, Testing (TBD)/Assessment - Dennis (this needs to be clarified by the Mayor – **ACTION 11**), stated that the Planning Board would make recommendations based on the issues that were cited by the report and any preliminary testing.
 - Recommendations would be based on potential risks associated with alternatives uses, such as recreation, commerce, residence and commercial housing, etc.
 - Phase 3, Village Commitment – Going forward for grants?
 - Should the property be saved and utilized or eliminate (what can be done)?
 - Can the building (or parts of the property) and infrastructure be utilized?
 - Is the property marketable?
 - Can it generate revenue for the Village?

Task Summary

New Tasks

Task	Owner	Due
Action 3 – New Board Members (postings)	Alex	TBD
Action 4 - Investigate School Speed Level (times)	Sandy	TBD
Action 5 – Water Billing Dates	Dennis	Completed
Action 6 – New Water Meter Status	Dennis	Completed
Action 7 – Send missing pages of Code Book	Alex	TBD
Action 8 – Village Petition (PENDING)	TBD	TBD
Action 9 – List of all recommended code changes	Sandy	TBD
Action 10 – Chapter 166 – Missing Pages	TBD	March
Action 11 – Planning Board role in Ladder Factory options	Jim Tornatore	March

Open Tasks from previous meetings (only if applicable)

Task	Owner	Due
Action 1 – Tioga County Levels	Alex	TBD
Action 2 – Poverty Levels	Alex	TBD

Next Meeting (only if applicable)

Thursday, March 28

Start: 7:00 PM

Location: Noble Room

Agenda: Action Items and remaining Codes

Minutes Submitted by: Cyndy Vosburgh