

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, **November 8, 2022**, at 6:30 PM in the Noble Room of the Municipal Building at 9 Park Street, Newark Valley.

PRESENT: Mayor James Tornatore
Deputy Mayor Scott Kasmarcik
Trustees John Tomazin
Joe Mooney
DPW Supervisor Matt Seamans
Clerk/Treasurer Pam Benthin

EXCUSED: Trustee Ted Hardenstine (arrived at 8:15)

MINUTES: Approved as presented for the month of October 2022 with a motion by *Deputy Mayor Kasmarcik*, seconded by *Trustee Mooney*.

FINANCIAL REPORT: Not available at this time.

BILLS: Presented. Approved in the amount of \$47,337.68 from abstract number 30-23, 31-23 and 32-23, with a Motion by *Trustee Tomazin*, seconded by *Deputy Mayor Kasmarcik*.
Deputy Mayor Kasmarcik, requests payment to *Martin Plumbing & Heating* be held until project 100% complete.

GUESTS: Arin Mangieri – Senior at NVHS, in attendance for her Participation in Government Class.
Sandy Kasmarcik – Resident in attendance and representing the Planning board.

WORK IN PROGRESS:

- **Past Due Taxes to County** – Board to sign affidavit prepared by Clerk Benthin to be submitted to the county for unpaid Village taxes to be levied to the residents Town bills. Unpaid amount much less than past years, believed to be due in part by the office efforts of sending more frequent reminders and using neon paper. Will receive reimbursement from county some time in February.
- **Code Enforcement Opening** – Current CEO, resigning as of 12/31/2022, no new applicants as of yet. Mayor Tornatore requests board members and guests reach out to anyone that think may have interest in the position, does not have to be a village resident. Board discusses hiring someone that is not certified and putting them through the training, a person can hold the position of code officer without being certified as long as they complete the required certifications within a year. Discussion of increasing the positions salary, as it is not a desirable position as you deal with much conflict at times. Discussion of approaching previous employees and/or town code officers, no objections.
- **MB Window Project** – Clerk Benthin submitted for 90k of the 100k grant reimbursement, should receive sometime in January. Submittal for final 10k requires a lengthy close-out report to be completed and as we have a new representative at OPRHP that we are working with we don't have a definitive timeline.
- **Joint Youth Agreement** – Committee meeting scheduled for Monday, November 14th. Lengthy discussion regarding the proposed Inter-municipal Agreement for the program. Board agrees to sign the contact as long as the Village is added as a contributor with no dollar amount listed just as the other municipalities are.
- **Budget Committee** – No discussion tonight due to Trustee Hardenstine not being in attendance and draft budget is not yet complete.

NEW BUSINESS:

- RESOLUTION #37-23** Hold Public Hearing for Fiscal 2023-24 Tax Levy Limit (Copy attached) – adopted with a motion by *Mooney*, seconded by *Tomazin*. Roll call vote. Mooney, Tomazin, Tornatore - Yes. Hardenstine - Excused. Kasmarcik - No.
- RESOLUTION #38-23** Hold Public Hearing for the Fiscal 2023-24 Budget (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Mooney*. Roll call vote. Mooney, Kasmarcik, Tomazin, Tornatore - Yes. Hardenstine - Excused. 0 - No.
- RESOLUTION #39-23** Hold Second Meeting in November 2022 (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Mooney*. Roll call vote. Mooney, Kasmarcik, Tomazin, Tornatore - Yes. Hardenstine - Excused. 0 - No.
- RESOLUTION #40-23** Authorize Clerk to Pay Martin Plumbing and Heating for Boiler Replacement (Copy attached) – adopted with a motion by *Tomazin*, seconded by *Hardenstine*. Roll call vote. Mooney, Kasmarcik, Tomazin, Tornatore - Yes. Hardenstine - Excused. 0 - No.

REPORTS:

- **Code Enforcement** – No report. Code Officer not in attendance.
- **Public Works** – see attached Supervisor report.
- **Clerk** – Received property tax assessment from County, down approximately 199k, primarily due to 3 properties being removed from the tax roll. U-Audit submitted, they will research back 6yrs, no timeline as to expected completion. Submitted for final CHIPS reimbursement, tentative to receive in December. Recent large purchase and where we will be paying them from: JD Tractor – equipment reserves, Copy Machine – multi-year planning, Garbage Truck rims and tires – solid waste fund balance, Chevy 2500 Tires – DPW contingency. Trustee Tomazin comments that the budget committee is working to allocate funds in the upcoming budget so that future regular maintenance items like tires are not paid for from contingency accounts.
- **Mayor** – Abbey Ortu, from Tioga County Economic Development will be working with both Hope Cemetery and the Newark Valley Historical Society to look for funding opportunities for both organizations.
- **Planning Board** – No November meeting. Walter Knudsen has resigned as a Planning Board member as he is moving out of state. Sandy inquires as to if all the ‘No Smoking’ signs have been put up, yes DPW completed this in August. Deputy Mayor will bring proposed code changes to planning board once list is compiled.
- **Parks** – Trustees planning to apply for the Lowe’s grant in the upcoming year, and informally budget ARPA funds in hopes of making park improvements.
- **Youth** – Summer Rec. program previously discussed in Work in Progress. John Haney from NTYL is researching grants to make improvements to the baseball fields.
- **Library** – Received notification that a Myra Snook, has left a donation to the library in her will. Village Attorney to review documents for approval. Trustee Mooney as liaison to Library is working with Director Chapman to complete library budget for upcoming year. May receive school district funds in January.
- **Police** – Halloween coverage went great; two officers patrolled and were handing out candy to trick or treaters for a time. Everyone thoroughly enjoyed Halloween in the Village this year.

BOARD COMMENTS & CONCERNS:

- Brief discussion of some budget topics including office staffing/hours, as well as employee benefits (health insurance & health savings accounts) for both current and future employees.

Motion by Trustee Tomazin, seconded by Trustee Hardenstine to adjourn at 9:26pm. Carried

Jessica Moore
Deputy Clerk/Treasurer