

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, **March 8, 2022**, at 6:30 PM in the Noble Room of the Municipal Building at 9 Park Street, Newark Valley.

<u>Present were</u>	Mayor	James Tornatore
	Trustees	John Tomazin
		Scott Parmelee
		Scott Kasmarcik
		Joe Mooney
	Clerk/Treasurer	Pam Benthin
	DPW MEO	Matt Seamans

MINUTES: Not available at this time.

FINANCIAL REPORT: No questions.

BILLS: Presented. Approved in the amount of \$10,165.01 from abstract number 01-23 and 02-23 with a Motion by Trustee Tomazin, seconded by Trustee Mooney.

WORK IN PROGRESS:

- **Municipal Building Windows** – Storm windows have been ordered. Change orders have been signed by all parties. They have been submitted to SHPO and approved. Contractor is hoping to start this month.
- **9 Brook St.** – We have received funds from our most recent reimbursement request. There will be one more smaller reimbursement request submitted and that will be the final. DHSES will schedule a time to come and inspect the property before the final close out of the project.
- **Insurance Claim** – Funds have been received from the equipment damage claim due to voltage fluctuation. Water reserves will be reimbursed for funds expended to pay for the repairs. Thank you to Trustees Tomazin and Kasmarcik for your guidance and assistance.
- **American Rescue Plan** – Clerk attended a webinar – restrictions for municipalities that are receiving less than \$10 million dollars have decreased. The Village has several options to be discussed in more detail at a later date.
- **Elections** – Elections will take place Tuesday March 15th from noon to 9:00 pm in the Noble Room.

GUESTS

Norm Whittemore presented concerns regarding the most recent water bill for 2 Whig St. A lengthy discussion between Mr. Whittemore, Village Board & Supervisor Seamans.

NEW BUSINESS:

RESOLUTION #01-23 9 Brook St.- Repay General Fund (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Mooney*. Roll call vote. Kasmarcik, Mooney, Parmelee, Tomazin, Tornatore, – Yes. 0 – No

- RESOLUTION #02-23 Return Hazard Mitigation Funds to Fund Balance (Copy attached) – adopted with a motion by *Tomazin*, seconded by *Kasmarcik*. Roll call vote. Kasmarcik, Mooney, Parmelee, Tomazin, Tornatore, – Yes. 0 – No
- RESOLUTION #03-23 Commit Funds for MB Window Project (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Parmelee*. Roll call vote. Kasmarcik, Mooney, Parmelee, Tomazin, Tornatore, – Yes. 0 – No
- RESOLUTION #04-23 Replace Water Reserve Funds (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Mooney*. Roll call vote. Kasmarcik, Mooney, Parmelee, Tomazin, Tornatore, – Yes. 0 – No
- RESOLUTION #05-23 Budget Adjustment (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Parmelee*. Roll call vote. Kasmarcik, Mooney, Parmelee, Tomazin, Tornatore, – Yes. 0 – No

REPORTS:

- **Code Enforcement** – see attached report. Talked to property owners regarding building permit application. Drove around Village for inspections. Phone meeting with Mayor, Clerk & Trustee Kasmarcik re: ongoing violation and how to proceed per attorney’s guidance. Attend Board meeting. Inspected sidewalks for snow removal. Upcoming trainings – March 14 – 16 FLBOA, March 31 Code Class. Total costs to be divided by 3 municipalities.
- **Public Works** - see attached report of completed tasks; Trustee Parmelee asked about installation of new door at the barn. Supervisor Seamans explained door was acquired free of charge and DPW employees are working on making some interior modifications to assist with heat & water line damage. DPW has added pex lines and has some future ideas & plans for better use of the building creating heat efficiency. Discussion of NVCSO redoing the sign at the Nick Wilson Bike Park. DPW Supervisor will assist.
- **Mayor** – New information will be received soon regarding new radios for the county municipalities.
- **Planning** – There will be no meeting in March. Next meeting scheduled for April 6th.
- **R.E.A.P** – Next meeting tomorrow at noon, Mayor Tornatore will send meeting minutes on to Trustees. Bob Williams, Deputy Director of Emergency Services will give a report regarding status of EMS services and the needs throughout the county. Information regarding radios for municipalities throughout the county coming soon.
- **Parks** – Trustee Kasmarcik spoke to Spoonhower Construction regarding repairs to be done on Pavilion #1 at the Trout Ponds. Repairs need to be complete by May for upcoming events. Supervisor Seamans would like to complete the repairs by cleaning and repainting the pavilion & sign. He would also like to replace the 2 grills at pavilion #1 due to the damaged and deteriorated condition. Trustee Kasmarcik suggested installation of grills at the pond end of the pavilion to protect against rain run-off. Discussion continued as to continue upgrades and upkeep of our beautiful park for our residents. Trustee Tomazin suggested constant pressure spigots to protect against spigots being left on. Future project – Park bathroom upgrades.

- **Youth** – Trustee Tomazin mentioned the potential for a Summer Rec pre meeting.
- **Library** – Library Director Erin Chapman and Trustee Mooney have submitted the Library Annual report.
- **Clerk** – Sarah will be off for two weeks – husband having surgery. Working on final reimbursement for 9 Brook St. project. Window project moving forward, change orders complete. Contractor stated they hope to start in March – starting with the Clerk’s office; staff has worked out a plan during construction. Performing year-end transactions, will begin AUD soon.

BOARD COMMENTS & CONCERNS:

Trustee Tomazin would like motion sensor lights installed in the EMS garage bays. This will be researched as to the cost.

As this is his last official meeting, Trustee Parmelee thanked the Board for the opportunity to be a Trustee. He stated he hoped he added value, that it has been a great rewarding experience. The Village is going in a good direction.

Motion by Kasmarcik, seconded by Tomazin to adjourn at 8:38pm. Carried

Pam Benthin
Clerk/Treasurer