

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, **February 8, 2022**, at 6:30 PM in the Noble Room of the Municipal Building at 9 Park Street, Newark Valley.

<b><u>Present were</u></b>	Mayor	James Tornatore
	Trustees	Scott Kasmarcik
		Scott Parmelee
		Joe Mooney
	Clerk/Treasurer	Pam Benthin
	DPW MEO	Matt Seamans

**MINUTES:** Minutes were read and approved as presented from the January 11<sup>th</sup>, 2022, meeting, with a motion by Trustee Parmelee, seconded by Trustee Mooney. Carried.

**FINANCIAL REPORT:** Approved as presented. Reconciled as of January 31<sup>st</sup>, 2022.

**BILLS:** Presented. Approved in the amount of \$22,894.46 from abstract number 40-22, 41-22 and 42-22 with a Motion by Trustee Parmelee, seconded by Trustee Mooney.

**WORK IN PROGRESS:**

- **Municipal Building Windows** – Review of project from Mayor Tornatore as it began 6yrs ago. Discussion of current phase of the project and proposed change orders #1 and #2. Change order #1 being the purchase and installation of exterior storm windows to further protect the investment of the window refurbishment. Change order #2, exterior refurbishment to all windows. Lengthy discussion by board and guests. Change orders approved with resolution #60-22.
- **9 Brook Street** – Clerk Benthin submitted reimbursement packet, hopeful that funds will be received before end of fiscal year.
- **DPW – Trout Pond Pavilion** – No progress due to current weather. Music acts have been scheduled for performances beginning in May, work will be completed prior.
- **NYSEG damage claim/voltage fluctuation** – Claim filed with Village insurance company for damage from NYSEG power supply issues and was approved. Clerk Benthin hopeful to receive funds before end of fiscal year.
- **DPW – Mowing Equipment** – Discussion of state of current mowers, old JD, new JD and Kubota. Kubota out of commission and determined to not be worth the expense of fixing. Board agrees to send tractor with implements to auction with resolution #70-22. New JD running well. Discussion of old JD, DPW replaced battery, determined to still have viable life if taken for service to have the leaking rear seal fixed, should last another year or two without needing significant repair or replacement. Board approves current necessary repairs.
- **Village Barn – snow stops/gutters** – Trustees Kasmarcik and Parmelee agree with installation of snow stops but not gutters as they believe the melting/sliding snow from the metal roof will damage the gutters and could potentially rip them off the building. Supervisor Seamans wants

gutters installed to be able to control snow melt and rainwater diversion from around the building. Discussion of protocol when it comes to building maintenance/improvements, Trustee Mooney questions if everything must be brought to the board for approval or does the Supervisor have up to a certain dollar value that he can authorize on his own. Mayor Tornatore requests Supervisor Seamans to send cost break down via email in morning, board including Trustee Tomazin who is absent tonight can discuss further and respond.

- **Elections** – Election is Tuesday March 15<sup>th</sup>, election inspectors have been assigned and the ballot has been finalized.

#### **GUESTS:**

- **Sandy Kasmarcik** – Attending as Planning Board Chair, see reports section below.

#### **NEW BUSINESS:**

- RESOLUTION #60-22 MB Window Project – Change Order (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Parmelee*. Roll call vote. Parmelee, Kasmarcik, Tornatore, Mooney – Yes. 0 – No. Tomazin - Excused
- RESOLUTION #61-22 Transfer of Funds (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Mooney*. Roll call vote. Roll call vote. Parmelee, Kasmarcik, Tornatore, Mooney – Yes. 0 – No. Tomazin - Excused
- RESOLUTION #62-22 Authorize Clerk to Balance the budget for Fiscal 2022 (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Parmelee*. Roll call vote. Parmelee, Kasmarcik, Tornatore, Mooney – Yes. 0 – No. Tomazin – Excused
- RESOLUTION #63-22 2022-2023 Tax Levy (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Mooney*. Roll call vote. Parmelee, Kasmarcik, Tornatore, Mooney – Yes. 0 – No. Tomazin – Excused
- RESOLUTION #64-22 Multi-Year Planning transfer from General and Water (Copy attached) – adopted with a motion by *Parmelee*, seconded by *Kasmarcik*. Roll call vote. Parmelee, Kasmarcik, Tornatore, Mooney – Yes. 0 – No. Tomazin – Excused
- RESOLUTION #65-22 Adding to Reserves from Capital Charges/Debt Service Charge Revenues (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Mooney*. Roll call vote. Parmelee, Kasmarcik, Tornatore, Mooney – Yes. 0 – No. Tomazin – Excused
- RESOLUTION #66-22 Reduction of Bond Principal 2022 (Copy attached) – adopted with a motion by *Parmelee*, seconded by *Kasmarcik*. Roll call vote. Parmelee, Kasmarcik, Tornatore, Mooney – Yes. 0 – No. Tomazin – Excused

- RESOLUTION #67-22 To Hold a Special Meeting to Approve Fiscal Year-End Transactions (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Mooney*. Roll call vote. Parmelee, Kasmarcik, Tornatore, Mooney – Yes. 0 – No. Tomazin – Excused
- RESOLUTION #68-22 Authorize Mayor to Sign to accept Community Arts Grants Award (Copy attached) – adopted with a motion by *Mooney*, seconded by *Kasmarcik*. Roll call vote. Parmelee, Kasmarcik, Tornatore, Mooney – Yes. 0 – No. Tomazin – Excused
- RESOLUTION #69-22 Disposal of Equipment – Brother Printers (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Mooney*. Roll call vote. Parmelee, Kasmarcik, Tornatore, Mooney – Yes. 0 – No. Tomazin – Excused
- RESOLUTION #70-22 Equipment to Auction – Kubota Tractor (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Parmelee*. Roll call vote. Parmelee, Kasmarcik, Tornatore, Mooney – Yes. 0 – No. Tomazin – Excused
- RESOLUTION #71-22 Increase of Solid Waste Rate (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Mooney*. Roll call vote. Parmelee, Kasmarcik, Tornatore, Mooney – Yes. 0 – No. Tomazin – Excused

#### **REPORTS:**

- **Code Enforcement** – New CEO Martin Jerzak introduces himself to Board and those in attendance. Getting his bearings and learning the layout of the Village. Process for building permits will continue as usual with residents visiting the Village Office for permit application and to submit plans and other paperwork. Marty will be in Village weekly and will schedule inspections and site visits as necessary.
- **Public Works** – see attached report of completed tasks; Supervisor Seamans attended the NVFD Feb 2<sup>nd</sup> monthly meeting, made good connections, will be working with NVFD to test every hydrant in Village starting in spring. Trustee Parmelee commends Seamans on a job well done in his first month as Supervisor and new hire MEO Walburn is excelling as well. Discussion of replacement of 2011 Chevy 2500 and funding options available. Relationship between new Town Highway Supervisor and Supervisor Seamans is working quite well, plenty of opportunities to benefit both departments.
- **Planning** – Planning Chair S. Kasmarcik reports they are still working on the ATV issues on Smullen, wondering rather than creating a law, if Code Enforcement may assess the situation first. Trustee Kasmarcik believes a use law is still needed as there are other ATV use problems in other areas of the Village. Planning members are suggesting instead of changing the wording of current smoking regulations, instead install new signage on Village properties to include marijuana. Discussion of Village sidewalks and the code for clearing them when snow and ice is present.

- **R.E.A.P** – Next meeting tomorrow at noon, Mayor Tornatore will send meeting minutes on to Trustees.
- **Library** – Clerk to send reports to Treasurer Mooney so that appropriate transfer resolutions can be made at next library meeting. Trustee Liaison/Library Treasurer Mooney is working with Director Chapman to complete the annual report.
- **Attorney** – Continuing to work well with Village staff, very prompt and thorough with responses.
- **Police** – Trustee Kasmarcik reached out to Deputy Yeager about catalytic convertor thefts. Rewey Ave. residents and vehicles parked at the Creekside Diner both suffered losses.
- **Clerk** – Latest edition of the Village News has been sent out. Clerk currently working on re-levies. Office preparing for tax season and March utility billing. Due to recent increase in the tipping fees at the landfill the Clerk is advising an increase of \$3.24 per quarter to current solid waste collection rates. Board approves of rate increase with resolution #71-22. Discussion follows as to how to inform residents prior to receiving March bill.

**EXECUTIVE SESSION:**

Executive session entered at the time of 9:19pm, on a motion by Trustee Kasmarcik, seconded by Trustee Mooney, for the purpose of discussing Personnel related matters. Exited executive session at 9:44pm.

Motion by Trustee Parmelee, seconded by Trustee Kasmarcik to adjourn at 9:46pm. Carried

Jessica Moore  
Deputy Clerk/Treasurer