

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, **December 14<sup>th</sup>, 2021**, at 6:30 PM in the Noble Room of the Municipal Building at 9 Park Street, Newark Valley.

<b><u>Present were</u></b>	Mayor	James Tornatore
	Trustees	John Tomazin
		Scott Parmelee
		Scott Kasmarcik
		Joe Mooney
	Clerk/Treasurer	Pam Benthin
	DPW MEO	Matt Seamans

**MINUTES:** Minutes were read and approved as presented from the November 9th, 2021, meeting, with a motion by Trustee Parmelee, seconded by Trustee Kasmarcik. Carried.

**FINANCIAL REPORT:** Approved as presented. Reconciled as of October 31<sup>st</sup>, 2021.

**BILLS:** Presented. Approved in the amount of \$19,566.83 from abstract number 33-22, 34-22, 35-22, 36-22 and 37-22 with a Motion by Trustee Kasmarcik, seconded by Trustee Parmelee.

**GUEST:**

- *Patti Schaffer - Tappan Library Board President* – Trustee liaison Mooney will be presenting the library budget. At present time the Tappan Library receives funding from the Town of Newark Valley and Tioga County. With current yearly contributions and current savings, the library is projecting only enough funds to continue operations for approximately 5 years. In an effort to be proactive Patti will be approaching the School Board with a funding request.
- *Matt Tomazin, Laurie Miner & Ken Schneider* – Discussion and expression of opinion in regard to MRTA and the Village opting-in/out to allowing dispensary and consumption businesses.

**WORK IN PROGRESS:**

- **DPW – MEO** – Four applicants interviewed. Applicant Michael Walburn determined to be the best candidate. Official offer to be made.
- **Code Enforcement** – Interview scheduled for tomorrow with potential applicant. Trustee Kasmarcik and Mayor Tornatore to interview.
- **Marijuana Regulation & Taxation Act (MRTA)** – Public Hearing on December 6<sup>th</sup> went well, nine people attended with lots of discussion and information. Final public hearing with vote, scheduled for Dec. 27<sup>th</sup>, 2021; Further discussion takes place with current guests in attendance tonight. Conversations mainly on the side of opting out and why they feel opting-in isn't worth the possible revenue gain in trade for what it may bring to the Village in terms of lifestyle. Discussion includes the fact that we can opt-in at a later date but can NOT opt-out later if we opt-in now, what aspects can be controlled via the Planning Board, placing on the March election ballot for public vote and a review of the state timeline (operation licenses not being issued till 2023).

- **Municipal Building Windows** – Moving forward. Restoration work to begin in the coming month or so. Third party visual inspector will be on site for asbestos abatement process. Discussion of submitting a change order to include exterior restoration and installation of storm windows on groups 2,3, and 4.
- **Budget** – Budget Committee meet on November 17<sup>th</sup>, draft budget presented by committee and Clerk Benthin with zero percent increase to tax payers. Discussion follows including 9 Brook Street not being on the tax roll next year, monitoring salt/sand usage, and where in budget to pay for CDL training for new MEO hire. Clerk Benthin informs that there is sufficient monies in solid waste fund balance to pay for CDL training; Discussion of library portion of the budget, Trustee Liaison Mooney informs that the Library Board approved their budget prior to realizing there was a minimum wage increase at the end of this year. The increase goes into effect 12/31/2021 and as the library does not have a meeting scheduled prior to this, Clerk Benthin has a call into NYCOM for guidance on how to proceed. Final budget will be presented for approval at the Public Hearing on January 11<sup>th</sup> 2022.
- **Elections** – Caucuses are to be held between Jan. 18<sup>th</sup> and Jan 25<sup>th</sup>. The designated date must be published and advertised 2 weeks prior, with the deadline fast approaching a reminder that it is the responsibility of the Trustee candidates to find caucus organizers to hold both the democratic and republican caucuses.
- **9 Brook Street** – Clerk Benthin working to obtain required title insurance. Once obtained and invoice paid Clerk Benthin can being application for reimbursement.
- **DPW – Trout Pond Pavilion** – Trustee Kasmarcik has obtained updated quote from Jesse Payne Construction and new quote from Spoonhower Construction. Discussion of quotes received follows, including 2x10's, 2x6's, laminated beams, pressure treated vs. not, how and with what to seal the ends of the beams, and finishing of pavilion ends to keep them cleaner, easier to maintain and more aesthetically pleasing to visitors. Steal posts may also require repair as it has been reported some are not seated correctly on footings. Use of the Memorial Fund to cover repairs. More discussion follows regarding other park improvements. Board concludes that if Spoonhower Construction's quote includes use of true laminated beams and applying aluminum caps to the ends of said beams the Village Board agrees to award the project to Spoonhower Construction per Resolution #47-22.

#### **NEW BUSINESS:**

- RESOLUTION #47-22                      Awarding Trout Pond Pavilion Repair to Spoonhower Construction (Copy attached) – adopted with a motion by *Tomazin*, seconded by *Mooney*. Roll call vote. Kasmarcik, Parmelee, Tomazin, Tornatore, Mooney – Yes. 0 – No
- RESOLUTION #48-22                      Authorize Mayor to Sign – Restart NY Regrant from The Arts Council (Copy attached) – adopted with a motion by *Mooney*, seconded by *Kasmarcik*. Roll call vote. Kasmarcik, Parmelee, Tomazin, Tornatore, Mooney – Yes. 0 – No.

- RESOLUTION #49-22 Changing of Authorized Signer on Accounts (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Parmelee*. Roll call vote. Parmelee, Tomazin, Tornatore, Kasmarcik, Mooney – Yes. 0 – No.
- RESOLUTION #50-22 To Hold a Public Hearing – 2022/23 Budget (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Mooney*. Roll call vote. Parmelee, Tomazin, Tornatore, Kasmarcik, Mooney – Yes. 0 – No.
- RESOLUTION #51-22 To Hold General Village Election (Copy attached) – adopted with a motion by *Parmelee*, seconded by *Tomazin*. Roll call vote. Parmelee, Tomazin, Tornatore, Kasmarcik, Mooney – Yes. 0 – No.
- RESOLUTION #52-22 Authorize Clerk-Treasurer to Transfer from General(A) to Capitol(H) – 9 Brook St. Demo Project (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by *Tomazin*. Roll call vote. Parmelee, Tomazin, Tornatore, Kasmarcik, Mooney – Yes. 0 – No.
- RESOLUTION #53 -22 Appointment of DPW MEO Position – Matt Seamans (Copy attached) – adopted with a motion by *Kasmarcik*, seconded by Parmelee. Roll call vote. Parmelee, Tomazin, Tornatore, Kasmarcik, Mooney – Yes. 0 – No.

#### REPORTS:

- **Code Enforcement** – CEO Spoonhower not in attendance. Discussion on ‘Ammo’ yard sign on front lawn of Main Street residence.
- **Public Works** – see attached report; Backhoe back from repair; salt sanders have been installed and are ready for the weather; Board request broken grills at the Trout Ponds be removed as they have become a safety hazard; Discussion of liaison rolls in communication between DPW, board members and mayor; Discussion of gutter and/or snow cleats/rails on DPW barn roof over entrance and garage doors.
- **Planning** – Board Chair S. Kasmarcik doing a great job guiding new planning board members. Elaine Jardine to attend January meeting to discuss site development for MRTA. Board to work on development of a ATV/UTV usage within the Village code.
- **Parks** – Continued discussion of meeting with Town Board for possible partnership on park improvement projects ex: bathrooms, additional pavilions, drainage and flood prevention, sports fields; Discussion of renting port-a-johns instead of improving bathrooms, would allow for placement throughout the park which could be seen as an improvement; Discussion of removing blacktop pad from pavilions and replacing with stone or other material that would allow for better drainage of area during flooding events.
- **Youth** – Clerk Benthin working on end of year reports to submit for funding.

- **Library** – Director Chapman doing a great job with programing and engagement via social media. NV school classes visiting library regularly. Library Board President Patti Shafer will be attending the next NVCSO board meeting in hopes of additional funding opportunities.
- **Clerk** – No report review necessary, all points have been reviewed through course of meeting.

**BOARD COMMENTS & CONCERNS:**

- NYSEG reimbursement claim – 3 weeks have passed and no communication. Trustee Kasmarcik suggest submitting claim to Village insurance company. Trustee Tomazin reviews the NYSEG transformer/substation issue for Trustee Mooney as he was not part of the Village board at the time.
- Discussion of tenant Maine EMS – Having the full crew operating out of this building is a great asset to the Village and Northern Tioga as this provides much faster response times when needed, with that said they have been running a full crew in the building for longer than expected, discussion of possible energy saving upgrades such as installing LED lights and motion sensor in the garage bays and motion sensors for the hallways and stairwell lights.
- Trustee Tomazin announces that he is considering running for Mayor in the upcoming March election.
- Discussion of DPW staff work schedule currently a 10-8-8-8-6 work week, possible future schedule of five 8hr days with comp time usage on Fridays if workload allows. Discussion of schedule factors including garbage collection, and snow/ice removal.

Motion by Tomazin, seconded by Kasmarcik to adjourn at 10:25 PM. Carried

Jessica Moore  
Deputy Clerk/Treasurer