

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Monday evening, **September 27th, 2021**, at 6:30 PM in the Noble Room of the Municipal Building at 9 Park Street, Newark Valley.

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| <u>Present were</u> | Mayor | James Tornatore |
| | Trustees | John Tomazin Scott Parmelee |
| | DPW Supervisor | Bill Foster |
| | Clerk/Treasurer | Pam Benthin |

Moment of silence in honor of Deputy Mayor Cliff Alexander who passed away on September 25, 2021.

WORK IN PROGRESS:

- **Municipal Building Windows** – Review of the three bids submitted, one bidder largely over Village established budget, two remaining bids within budget parameters, one failed to submit all required documentation. Project broken down into multiple groups of windows with and without storms, lengthy discussion regarding which groups to move forward with as the project budget will not allow for complete restoration of all 63 windows. Discussion of purchasing storms for all windows including those not being restored in an effort to protect from further deterioration until funding can be obtained. Board agrees that opting to have Group 1 restored at this time is the most cost effective and functional, this group includes 36 windows. Board requests Office to obtain storm window specs and cost before further discussion can be had regarding installing storms on all windows. Resident in attendance, Scott Kasmarcik, suggest borrowing funds to complete entire project, Board to discuss.
- **9 Brook Street** – Project moving forward, closing has been completed, the Village now officially owns 9 Brook Street. Demolition contract has been awarded to LCP Group Inc.; they have contacted NYSEG to have the lines removed from the house to the pole. Right-of-way documents have been signed with neighboring properties to allow LCP’s equipment to pass through their properties to gain access to 9 Brook St. DPW has turned the water off to the property. Demolition is slated to commence mid-October.
- **DPW Supervisor Retirement** – Supervisor Foster submitted his retirement resignation, effective 12/31/2021. Mayor to Board, we must progress on this quickly as we only have 3 months. Lengthy discussion of MEO Seamans transitioning to Supervisor, he does now have his Class B water license, his CDL-B driver’s license and experience working in/with the Village. Mayor requests Trustees to ‘interview’ MEO Seamans by end of week. Discussion of DPW staffing, 2-man or 3-man crew after January 1; topics included safety requirements of a 3-man team when in a dug hole repairing water lines, weekend on call status would be every other weekend with a two-man crew, factoring in vacations and time off a two man crew would leave only one person on staff, MEO Coombs is nearing retirement as well. Further discussion necessary.
- **Village Trustee Vacancy** – Mayor Tornatore had been in discussions with village resident Jason Webb to fill the trustee seat left vacant by Trustee Reynolds after moving out of the Village; due to an already overloaded schedule Mr. Webb has declined to join the Village Board of Trustees as he feels he would not be able to give the attention that the position calls for. Mayor Tornatore will bring new candidate suggestions to the October meeting to discuss with current board members.

NEW BUSINESS:

RESOLUTION #31-22 Approve Bidder for MB Window Restoration Project – McPherson Builders, Inc. (Copy attached) – adopted with a motion by *Parmelee*, seconded by *Tomazin*. Roll call vote. *Parmelee*, *Tomazin*, *Tornatore* – Yes. 0 – No.

RESOLUTION #32-22 Accept Resignation of DPW Working Supervisor – Bill Foster (Copy attached) – adopted with a motion by *Tomazin*, seconded by *Parmelee*. Roll call vote. *Parmelee*, *Tomazin*, *Tornatore* – Yes. 0 – No.

MOTION by Trustee *Tomazin*, seconded by Trustees *Parmelee*, to adjust the October 2021 Board Meeting date from the second Tuesday, October 12th, 2021, to the third Tuesday, October 19th 2021 due to office staffing and availability. This adjustment is only for the month of October 2021. Carried.

BOARD COMMENT/CONCERNS:

- Trustee *Tomazin* inquires about the water leaks that were found during the NY Leak Detect inspection. Two of the three leaks have been repaired, final leak is set to be repaired in the coming days. Trustee *Tomazin* requests going forward if a repair cannot be attended to swiftly by Village DPW due to staff/schedule restraints, that the Trustees are to be given outsourcing options.

Motion by *Parmelee*, seconded by *Tomazin* to adjourn at 8:22 PM. Carried

Jessica Moore
Deputy Clerk/Treasurer