

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, **August 10, 2021**, at 6:30 PM in the Noble Room of the Municipal Building at 9 Park Street, Newark Valley.

<u>Present were:</u>	Mayor	James Tornatore
	Deputy Mayor	Cliff Alexander
	Trustees	Michael Reynolds
		Scott Parmelee
	Clerk/Treasurer	Pam Benthin

MINUTES: Minutes were read and approved as presented from July 2021 with a motion by Trustee Parmelee, seconded by Deputy Mayor Alexander. Carried.

FINANCIAL REPORT: Approved as presented. Reconciled as of July 31st, 2021.

BILLS: Presented. Approved in the amount of \$28,521.52, from abstract number 17-22, 18-22, 19-22 and 20-22 with a Motion by Deputy Mayor Alexander, seconded by Trustee Parmelee. Deputy Mayor Alexander abstained from signing voucher #9110920, Tioga County Sheriff's Office for Summerfest site security.

GUESTS:

- **Scott Kasmarcik:** Expresses interest in being a member of the Village Board. He plans on running in the spring election regardless to whether the Board plans to appoint someone to the upcoming vacancy.

WORK IN PROGRESS:

- **American Rescue Plan** – First round of monies has been received. Clerk Benthin attended a very informational webinar put on by NYCOM regarding the possible uses of the received ARP monies. NYCOM's main guidance is to use the money in a way that will benefit as many people in the community as possible.
- **9 Brook Street** – The Request for Proposal (RFP) has been posted. A pre-bid meeting is scheduled for August 20th; bid-opening is scheduled for September 2nd and a special meeting is scheduled for September 7th to award the contract. Closing has not been scheduled yet.
- **Municipal Building Windows** – Crawford & Sterns will publish RFP beginning tomorrow. A pre-bid meeting has been scheduled for August 26th and the bid-opening for September 15th. The bid-award meeting is not yet scheduled.
- **Holidays** – Tabled
- **Marijuana Regulation & Taxation Act (MRTA)** – Public information session is scheduled for Monday August 23rd at 6:30pm, at the Newark Valley Fire Station. CASA Trinity/TC ASAP and Team Tioga will conduct an informational presentation.
- **Franchise Charter Communications** – Awaiting response from Spectrum.
- **Municipal Building Cameras** – nothing to report.

- **Village Planning Board Recruitment** – Mayor is actively working on filling this. He has four potentially interested members.
- **Village Trustee Vacancy** – discussion of filling the upcoming vacant position. Mayor can fill it at his discretion or leave it vacant until the next election. Discussion follows. More discussion is necessary.

NEW BUSINESS:

- RESOLUTION #23-22 Approve Trustee Average Standard Workday – Trustee Tomazin (Copy attached) – adopted with a motion by *Alexander*, seconded by *Reynolds*. Roll call vote. Alexander, Reynolds, Parmelee, Tornatore – Yes. Tomazin – Excused. 0 – No.
- RESOLUTION #24-22 Authorize Budget Adjustment – Paving (Copy attached) – adopted with a motion by *Parmelee*, seconded by *Reynolds*. Roll call vote. Alexander, Reynolds, Parmelee, Tornatore – Yes. Tomazin – Excused. 0 – No.
- RESOLUTION #25-22 Authorize Reimbursement of General Fund – Funds from Auction (Copy attached) – adopted with a motion by *Alexander*, seconded by *Parmelee*. Roll call vote. Alexander, Reynolds, Parmelee, Tornatore – Yes. Tomazin – Excused. 0 – No.
- RESOLUTION #26-22 Authorize Repayment to General Fund – 9 Brook St. Expenses (Copy attached) – adopted with a motion by *Alexander*, seconded by *Tornatore*. Roll call vote. Alexander, Reynolds, Parmelee, Tornatore – Yes. Tomazin – Excused. 0 – No.

REPORTS:

- **Code Enforcement** - see attached report;
- **Public Works** - see attached report;
- **Planning** - Village Master Plan update is scheduled for review at next week’s Tioga County Planning Board meeting.
- **Parks** - Nothing to report. Deputy Mayor Alexander will speak with Supervisor Foster regarding pavilion roof repair/replacement options.
- **Youth** - Summer Rec. program went well. Office staff processing program vouchers and other bookkeeping tasks. School is continuing meal distribution for remainder of summer.
- **Library** - Monthly board meetings continue to be scheduled for Sunday evenings making attendance by Village staff impractical. Library budget requires certain budget adjustments, Board President unwilling to sign off on necessary adjustments at last meeting, library Treasurer to inquire. Director Erin Chapman is doing a great job with both the summer programing and daily library operations now that they are reopened from the COVID shutdown.

- **Police** - Appreciation given to Deputy Mayor Alexander for arranging off-duty site security/patrol for Summerfest, a great approach to thinking outside the box for cost savings. Trustee Reynolds has reported numerous amounts of speeding issues. Residents have noticed an increase in patrol.
- **Clerk** – Office busy with array of projects. CHIPS documentation has been submitted for reimbursement of this year's paving. Taylor Garbage is instating a fuel surcharge, as the Village charges residents the same rate that Taylor charges there is no surplus in the recycling budget. Unfortunately, this 6% surcharge will need to be passed on to the residents as an additional \$1.26 on their quarterly billing.

BOARD COMMENT/CONCERNS:

- Trustee Parmelee would like to share that a new edition has been added to the Project Neighbor Food Panty on Whig Street, there is now a give some/take some vegetable stand out front, just another benefit added to our small community.

EXECUTIVE SESSION:

Executive session entered at the time of 8:13pm, on a motion by Deputy Mayor Alexander, seconded by Trustee Parmelee, for the purpose of discussing Personnel related matters. Exited executive session at 9:10pm.

Motion by Alexander, seconded by Reynolds to adjourn at 9:10 PM. Carried

Jessica Moore
Deputy Clerk/Treasurer