

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, **February 25, 2021** at 6:30 PM in the Noble Room of the Municipal Building at 9 Park Street, Newark Valley.

Present were:

Mayor	James Tornatore
Deputy Mayor	Cliff Alexander
Trustees	Michael Reynolds
	Scott Parmelee
	John Tomazin
DPW Supervisor	Bill Foster
Clerk/Treasurer	Pam Benthin

BILLS:

Presented. Approved in the amount of \$20,061.53, from abstract number 36-21, 37-21 and 38-21 with a Motion by Deputy Mayor Alexander, seconded by Trustee Reynolds.

WORK IN PROGRESS:

- **DPW Hours** – Discussion of how DPW overtime hours are calculated and the manner in which it is compensated; Any hours worked above the normally scheduled 40 hours is calculated at a rate of time and a half and paid as compensatory time off; Discussion of possible adjustments to DPW staff schedules during the months of December – April in an effort to cut down on the amount of comp time accrued due to plowing and salting.
- **Emergency Preparedness Plan** – To be in compliance with Chapter 168 of the Laws of 2020 - *Pandemic Operations Plan*, the Village needs to develop a section in the current Emergency Preparedness Plan that outlines operations in the event of a declared public health emergency involving a communicable disease (i.e., COVID-19 and alike); Mayor Tornatore to create rough draft for staff and board review.

NEW BUSINESS:

RESOLUTION #38-21

Authorizing Transfer of Funds (Copy attached) – adopted with a motion by Alexander, seconded by Parmelee. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore - Yes. 0 - No.

RESOLUTION #39-21

Authorizing Transfer of Water Capital Charges to Water Capital Improvement Reserves and Water Debt (Copy attached) – adopted with a motion by Reynolds, seconded by Tomazin. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore - Yes. 0 - No.

RESOLUTION #40-21

Approval of Business Permit/Site Plan Review for Seal Right Inc. (Copy attached) – adopted with a motion by Alexander, seconded by Parmelee. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore - Yes. 0 - No.

RESOLUTION #41-21

Authorizing Disposal of Decommissioned Office Equipment (Copy attached) – adopted with a motion by Tomazin, seconded by Reynolds. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore - Yes. 0 - No.

Motion by Mayor Tornatore, seconded by Trustee Tomazin to adjourn at 7:03 PM. Carried

Jessica Moore
Deputy Clerk/Treasurer