

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, **February 9, 2021** at 6:30 PM in the Noble Room of the Municipal Building at 9 Park Street, Newark Valley.

Present were:

Mayor	James Tornatore (excused at 8:05pm)
Deputy Mayor	Cliff Alexander
Trustees	Michael Reynolds
	Scott Parmelee
	John Tomazin
DPW Supervisor	Bill Foster
Clerk/Treasurer	Pam Benthin

PUBLIC HEARING:

Site Plan/Business Permit review for Seal Right Inc. – 96 S. Main Street. The Site Plan has been approved by both Tioga County Planning and NYS Department of Transportation. Owner, Mike Weinmann, gives an overview of what his business currently does and why he is expanding into the powder coating of automotive and firearm parts business. Questions from the Board of Trustees include, garbage service, hazardous materials, increase in traffic and possible fumes/smells that may cause issues with neighboring properties. Discussion of inspections required by CEO Foster and/or NYS DEC. Mr. Weinmann explains, a filtration system will be installed, clearing any possible fumes or noticeable smells; this site will not be used as a retail space, purely a processing facility; traffic to and from the location will consist of himself and his workforce only; none of the materials used in the processes are considered hazardous and he will be inquiring into a dumpster rental for garbage service at the location, either through the Village or another vendor. No questions or concerns from the public in attendance at this time. Trustees to discuss and present their decisions at the meeting on the 25th of February.

MINUTES:

Not available at this time.

FINANCIAL REPORT:

Not available at this time.

BILLS:

Presented. Approved in the amount of \$15,721.38, from abstract number 34-21, and 35-21 with a Motion by Deputy Mayor Alexander, seconded by Trustee Parmelee. Trustee Reynolds abstained from signing voucher #9110457 to Bear Appraisal Services for appraisal of 9 Brook Street. Carried.

WORK IN PROGRESS:

- **February second meeting** – Last meeting of the current fiscal year to approve and pay last vouchers and pass resolution for Site Plan Review/Building Permit Seal Right Inc; Board agrees upon Thursday February 25th at 6:30pm for meeting.
- **Code Enforcement** – Trustee Parmelee spoke with applicant Spoonhower and was informed he will be out of COVID quarantine and available for the interview process, the last week of February; Office to schedule all three candidates at that time; CEO Foster, Trustee Parmelee and Deputy Mayor Alexander to conduct the interviews.
- **Village Office Staffing** – After reviewing, Office staff has learned that working hours would equate to 19 or less for a part time employee, anything over 19 would require benefits to be offered. It was determined that an employee working 19hr per week would not be sufficient to maintain the duties of the vacant position. This hire will also be looked at as the probable candidate to move into the full time Deputy Clerk position in the future; Board agrees, Clerk to contact Civil Service and begin the hiring process.
- **Master Plan** – Mayor Tornatore gives thanks to Trustee Reynolds for taking on and completing the daunting task of updating the Master Plan. Trustee Reynolds submitted a final rough draft to the Board for their review and input. Once reviewed by Board and Office Staff, to be sent on to Planning Board Chairperson as they helped in developing the last revision of the Master Plan.
- **9 Brook Street** –All three appraisals have been obtained and the property owners have accepted the median offer. Clerk Benthin to work with Homeland Security to review all official closing paperwork before submitting to the attorneys, beginning the purchase and demolition process.
- **Attorney** – Going forward the Village will be working with Coughlin & Gerhart LLP for any legal needs/advisement.
- **Franchise Spectrum** – work in progress; Coughlin & Gerhart have reviewed the expiring agreement and have sent their revised edition to the Board for review before submitting to Charter Communications.
- **Municipal Building Windows** – work in progress; Crawford & Sterns to start compiling bid packet documents so the project can advance.
- **Municipal Building Cameras** – work in progress; Deputy Mayor Alexander researching; Discussion of using CAT6 cables, as they give the ability to run power and transmission signal in the same line making install easier.

GUESTS:

- *John Boldis – Eagle Scout* – Eagle Scout Boldis reviews his Fitness Trail, which consists of a 1-mile loop that includes 5 different fitness stations, each with custom made signage describing exercises that can be completed at those stations. Deputy Mayor Alexander presented ES Boldis with a Certificate of Recognition for his hard work and determination to complete his project in

a year that was full of hurdles and resistance. Clerk Benthin thanks ES Boldis for spearheading a project that has been talked about among Village representatives for quite some time. Future Eagle Scout projects could include expansion of the 1-mile loop, the addition of more fitness stations or trail improvements.

- *Mark Lott* – Has a concern about some of the streetlights in the Village and how early they are coming on/late they stay on, inquires if this can be adjusted to save the Village money. PW Supervisor explains that the streetlights have dusk to dawn sensors and buildings shadows and vegetation can factor into when a light comes on. Clerk Benthin explains that the streetlights are not metered, they are billed based on the areas calculated dusk and dawn times, so lights that stay on longer than others are not affecting what NYSEG bills the Village. Another concern is the damage on the west side of the Water Street bridge from vehicles not judging the turn from Whig St. correctly, and when is the Village planning on fixing it? PW Supervisor Foster explains that the bridge is owned by the county and thus any repairs must be conducted by the County. Board Members suggest Mr. Lott pursue a complaint with the county.

NEW BUSINESS:

- RESOLUTION #30-21** Authorizing Transfer of Funds (Copy attached) – adopted with a motion by Reynolds, seconded by Parmelee. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin. - Yes. Tornatore – Excused, 0 - No.
- RESOLUTION #31-21** Authorizing Balancing Accounts of Budget (Copy attached) – adopted with a motion by Reynolds, seconded by Tomazin. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin. - Yes. Tornatore – Excused, 0 - No.
- RESOLUTION #32-21** 2021-2022 Tax Levy (Copy attached) – adopted with a motion by Tomazin, seconded by Reynolds. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin. - Yes. Tornatore – Excused, 0 - No.
- RESOLUTION #33-21** Authorizing Transfer to Multi-Year Planning (Copy attached) – adopted with a motion by Reynolds, seconded by Parmelee. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin. - Yes. Tornatore – Excused, 0 - No.
- RESOLUTION #34-21** Authorizing Transfer from General Fund/Budget Adjustment (Copy attached) – adopted with a motion by Tomazin, seconded by Parmelee. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin. - Yes. Tornatore – Excused, 0 - No.
- RESOLUTION #35-21** Authorizing Transfer of Funds & Budget Adjustment – Garbage Truck Repairs (Copy attached) – adopted with a motion by Tomazin, seconded by Reynolds. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin. - Yes. Tornatore – Excused, 0 - No.

RESOLUTION #36-21

Agreement to Hire Law Firm – Coughlin & Gerhart (Copy attached) – adopted with a motion by Tomazin, seconded by Parmelee. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin. - Yes. Tornatore – Excused, 0 - No.

RESOLUTION #37-21

Authorizing Increase of Budget – FEMA Reimbursement (Copy attached) – adopted with a motion by Tomazin, seconded by Parmelee. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin. - Yes. Tornatore – Excused, 0 - No.

REPORTS:

- **Code/Fire Safety Inspector** – Seven Fire Safety Inspections completed; four new permit applications received; Year-end code report submitted to NYS.
- **Public Works** – see attached.
- **Youth – Tomazin** – 2021 Golf Tournament planning is in process with Berkshire Supervisor Keith Flesher.
- **Library** – Clerk Benthin to meet with Library Director tomorrow to assist with the Libraries Annual Report submission; Will also discuss Library Trustee terms as one is expiring next month.

Motion by Trustee Parmelee, seconded by Trustee Reynolds to adjourn at 8:37 PM. Carried

Jessica Moore
Deputy Clerk/Treasurer