

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, **January 12th, 2021** at 6:30 PM in the Noble Room of the Municipal Building at 9 Park Street, Newark Valley.

Present were:

Mayor	James Tornatore
Deputy Mayor	Cliff Alexander
Trustees	Michael Reynolds
	Scott Parmelee
	John Tomazin
DPW Supervisor	Bill Foster
Clerk/Treasurer	Pam Benthin

MINUTES:

Not available at this time.

FINANCIAL REPORT:

Not available at this time.

BILLS:

Presented. Approved in the amount of \$32,891.72, from abstract number 31-21, 32-21, and 33-21 with a Motion by Deputy Mayor Alexander, seconded by Trustee Reynolds. Deputy Mayor Alexander abstained from signing voucher #9110404 for Tioga County Sheriff's Department services. Carried.

PUBLIC HEARING:

Adoption of the 2021-2022 Village Budget with a 1.44587% increase. No comments or questions from the Board of Trustees or the Residents in attendance. Resolution #28-21 adopted (see New Business) Public Hearing closes at 6:33pm.

WORK IN PROGRESS:

- **9 Brook Street** – Appraisals one and two completed; Third appraisal in process, once received Village will forward to Homeland Security for approval; Once approved by HLS Village can present to the homeowners for their acceptance or declination.
- **Municipal Building Windows** – nothing to report. Waiting on Crawford & Sterns
- **Attorney** – Clerk Benthin, PW Foster, Mayor Tornatore & Deputy Mayor Alexander interviewing candidates for new Attorney/Firm, will bring recommendations to the February Board meeting.
- **Code Enforcement** – Trustee Parmelee working with CEO Foster to schedule interviews; Deputy Mayor Alexander to be involved in hiring process as well.

- **Village Office Staffing** – work in progress; Clerk working to determine required benefits that need to be offered based on proposed hours.
- **Municipal Building Cameras** – work in progress; Deputy Mayor Alexander researching and checking with county vendors for their recommendations.
- **Building/Properties – MB Bathroom** – no update
- **Trout Ponds Park** – 150th anniversary June 1st, 2021 – Mayor Tornatore working with Historians, will contact Northern Tioga Chamber of Commerce for possible inclusion in Summerfest.
- **Master Plan** – Trustee Reynolds with have a rough draft for Board to review at February meeting.
- **Franchise Spectrum** – awaiting new attorneys for completion.

GUESTS:

- *Kevin Hinshaw* – new property owner in the Village; Purchased from the Lee's, 70 Elm St. along with the small adjoining parcel that was previously owned by the Village; bringing to the board's attention a dispute regarding a *right-of-way* claim on the small adjoining parcel; seeking any information the Board may have regarding the possible *right-of-way* during the Village sale to the Lee's; Hinshaw's deed does not reflect a documented right-of-way; Board suggests having a survey completed and refer to their lawyers that completed the closing for guidance.
- *Scott Evans* – Requesting that the Village cover the cost of a surveyor to have his property pin replaced after it was disturbed during the repair of a water main on Main St. last month.
- *Maine EMS* – Entire crew would like to say thank you for the space that we have here in the municipal building and thank you for all the assistance from the Office staff and DPW in helping us settle in; Maine EMS will be manning this station 24/7 until the main station in Maine can be repaired from the storm damage.

NEW BUSINESS:

RESOLUTION #28-21

Adoption of 2021-2022 Village Budget (Copy attached) – adopted with a motion by Parmelee, seconded by Reynolds. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. - Yes. 0 - No.

RESOLUTION #29-21

Authorizing Transfer of Funds & Increase of Budget Line – Garbage Truck Repairs (Copy attached) – adopted with a motion by Alexander, seconded by Reynolds. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. - Yes. 0 - No.

REPORTS:

- **Code/Fire Safety Inspector** – see attached; 6 fire inspections completed; 2 new coal stove inspected; 46 sidewalk clearing violations generated and being readied to be mailed.
- **Public Works** – see attached; Many compliments to the Village DPW for their efforts in maintaining the Village streets during the epic December storms; Much appreciation and thanks to our neighboring Towns, Tioga County and NYS DOT for their assistance; MEO Seamans acquired his CDL permit; PW plans to collect brush and leaves weekly beginning in mid-April; Well 3 electrical upgrades has been completed.
- **Personnel** – Mayor Tornatore & Deputy Mayor Alexander to complete Clerk Benthin and PW Sup. Foster evaluations.
- **Planning** – Trustee Reynolds reports that TC Planning Board approves the 239 Review for Seal Right LLC at 96 S. Main St.
- **R.E.A.P** – working on a general RFP for a study on EMS County wide coverage to better serve the residents of rural Tioga County.
- **Parks** – Due to recent weather Deputy Mayor Alexander has not been able to complete the walk through of the Eagle Scout project at the Trout Ponds; Will discuss possible expansion projects with local gym owner in spring.
- **Youth** – Discussion of the upcoming summer program and what services/programs will continue if funding is available.
- **Library** – Village resident, Joe Mooney, will be taking over as the Treasurer for the library this month; meeting with Library Board, Treasurer and Village Clerk to be scheduled.
- **Clerk Report** – Expenses and revenues are on track; Village is financially where it should be with 2 months left in the fiscal year.

BOARD COMMENTS/CONCERNS:

- Discussion of repair of MB attic windows.
- Discussion of plan for the 2008 DPW truck now that new truck is fully equipped and operational i.e., keep for back up and available truck that is not occupied with a sander during winter or send to auction with sander/plow and trailer.

Motion by Deputy Mayor Alexander, seconded by Trustee Reynolds to adjourn at 8:05 PM. Carried

Jessica Moore
Deputy Clerk/Treasurer