

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, **August 11<sup>th</sup>, 2020** at 6:30 PM in the Noble Room of the Municipal Building at 9 Park Street, Newark Valley.

**Present were:**

Mayor	James Tornatore
Trustees	Michael Reynolds
	Scott Parmelee
	John Tomazin
DPW Supervisor	Bill Foster
Clerk/Treasurer	Pam Benthin
Attorney	Frank Como

**MINUTES:**

Minutes from the June 9<sup>th</sup> and July 14<sup>th</sup> meetings were read and approved as presented with a Motion by Trustee Parmelee, seconded by Trustee Reynolds.

**FINANCIAL REPORT:**

Discussed as presented.  
Reconciled as of July 31<sup>st</sup>, 2020

**BILLS:**

Presented. Approved in the amount of \$32,127.07, from abstract number 14-21, 15-21 and 16-21 with a Motion by Trustee Reynolds, seconded by Trustee Tomazin. Carried.

**WORK IN PROGRESS:**

- **DPW Equipment** – Review of two quotes received for new truck, main difference, hydraulic system vs. electric; Discussion of number of trucks in fleet, how many are necessary, how many are ideal; Discussion of plow and sander options; Discussion of whether to send old truck to auction or continue running as part of fleet until a major repair is required; Discussion of borrowing at an extremely low interest rate or paying out of current funds; Board decision - electric run system option, saving approx. \$10K; Supervisor Foster to order.
- **Building/Properties** – Discussion of MB basement rental space (T.O.P.S room) moisture problem; Dehumidifier and exhaust fan running, moisture still problematic; Second dehumidifier suggested; Trustee Parmelee suggest looking into Wave Solutions Humidex unit or similar type of 'whole house' filtration system; Due to moisture issue ceiling paint is peeling, DPW staff to address and repair; Discussion of first floor bathroom upgrade; Installation of door to create a utility closet to store cleaning supplies & equipment; New floor covering in bathroom and side entryway to replace aging, worn linoleum; Trustee Parmelee suggests refinishing if original hardwood, Trustee Tomazin to seek remnant options; Discussion of repairs needed to fence at Trout Pond Park; Board concludes: straighten posts and replace any unsalvageable boards, finish with paint or stain, materials to be paid for from Memorial Fund.

- **Vacant Property Placards** – Discussion of billing the cost of required signage to property owners.
- **Village Office Staffing** – Discussion of beginning hiring process for front counter position; Review of past practice staffing and full time/part time; Further discussion required.
- **Code Enforcement** – Review of CEO Foster’s meeting with current Richford/Berkshire CEO regarding upcoming Village CEO vacancy and position duties; Review of current and past CEO salary and Fire Inspection compensation; Discussion of possible candidates.
- **Joint Youth Contribution** – Discussion of past/current contributions by Village and Towns of NV, Berkshire, & Richford; Per Resolution #16-21 the Village will contribute its normal budgeted amount of \$3,476.00, will discuss possible increase for next year during budget development.
- **Village Gazebo** – Benches located in the gazebo have deteriorated over time from general public use and youth vandalism, due to the questionable structural integrity they were removed by DPW Staff; Discussion of moving forward, replace with new metal benches like those on green area, repair and refurbish current wooden benches, move forward with no benches located in gazebo; Further discussion required, DPW Supervisor Foster to get quotes for new benches.
- **Municipal Building Cameras** – Discussion of current camera placement at all Village locations; Discussion of installing additional cameras at all MB entrances.
- **Variance Request** – Property owner Mr. Arnold submitted variance request in regard to current Village Code requiring a minimum structure setback of 30ft from the street right-of-way line; Board determines more information is required to make a determination.
- **Municipal Building Windows** – awaiting word from State departments to move forward.
- **Master Plan** – Attorney Como and Trustee Reynolds to collaborate in finishing Village Master Plan.
- **Franchise Spectrum** – Attorney Como in communication with both State and Spectrum; Mayor Tornatore to reach out to other Mayors regarding their contracts with Spectrum/Charter
- **Trout Ponds Eagle Scout Project** – no new progress.
- **9 Brook Street** – Awaiting award/decline notification.
- **Village Welcome Signs** – A Wild Signs Co. having restoration supply issues due to COVID-19 shipping delays; Welcome banners installed by DPW Staff, northern border banner stolen two days later, southern border banner taken down by DPW staff so it not to see the same fate.

## **NEW BUSINESS:**

### **RESOLUTION #16-21**

Authorization of contribution to Joint Youth Summer Rec. Program (Copy attached) – adopted with a motion by Tomazin, seconded by Parmelee. Roll call vote. Reynolds, Parmelee, Tomazin, Tornatore. - Yes. 0 - No. Alexander - Excused. Carried.

### **RESOLUTION #17-21**

Authorization to purchase new Department of Public Works truck (Copy attached) – adopted with a motion by Tomazin, seconded by Alexander. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 - No. Carried

## **REPORTS:**

- Code/Fire Safety Inspector – Continuing work on necessary fire inspections; Pool and Building permit inspections have been constant, due to COVID lots of pools and projects happening throughout Village; Received 5 responses so far regarding Vacant Building Placards, inspection appointments being made jointly with fire department; Due to the lack of time for mandatory classes CEO Foster will be resigning position as of 12/31/20
- Public Works – Matt water training continues and has started studying for CDL; Well #3 repairs, hooking up generator and monitoring voltage issues; Whig St. edge work; continued cleaning and disinfecting of park bathrooms as summer season continues; DPW garage door quotes.

## **BOARD COMMENTS/CONCERNS:**

- Lengthy discussion concerning NYSEG transformer voltage issues on Whig St. and the possible direct effects on the Well house and surrounding areas.

Motion by Trustee Parmelee, seconded by Trustee Tomazin to adjourn at 10:30 PM. Carried

Jessica Moore  
Deputy Clerk/Treasurer