

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, **June 9, 2020** at 6:30 PM in person in the Noble Room with the public attending via public phone conference to be in compliance with COVID-19 requirements.

Present were:

Mayor	James Tornatore
Deputy Mayor	Cliff Alexander
Trustees	Michael Reynolds
	Scott Parmelee
	John Tomazin
Clerk/Treasurer	Pam Benthin
DPW Supervisor	Bill Foster
Attorney	Frank Como

MINUTES:

Minutes were read and approved as presented from May 12, 2020 with a motion by **Tomazin**, seconded by **Parmelee**. Carried.

FINANCIAL REPORT:

Discussed as presented.
Reconciled as of May 31, 2020.

BILLS:

Presented. Approved in the amount of \$70,500.97, from abstract number 08-21, 09-21 and 10-21 with a Motion by **Alexander**, seconded by **Tomazin**. Carried.

GUESTS:

- Mer Barrett (via phone) – Wishes to express appreciation for the allowance of the Chamber to relocate their office space to the second floor. The larger space has already proved valuable. Review of the restoration work that was completed after the original plan was altered due to original grant funds being denied.
- Joe Onofrio (via phone) – Discussion regarding billing of capital and debt charges to properties that are vacant with no water meters installed.

APPOINTMENTS – Approved with Motion, by Deputy Mayor Alexander, seconded by Trustee Reynolds.

Attorney	Frank Como
Engineers	HUNT Engineers
CPA	Insero & Co. /CPA - Leslie Spurgin
Historian	Virginia Mullen

ORGANIZATION:

RESOLUTION #05-21

Approval of Salaries of Elected Positions and Code Enforcement Officer (Copy attached) – adopted with a motion by Alexander, seconded by Tomazin. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 - No. Carried.

RESOLUTION #06-21

Approval of Budgeted Payroll for Appointed Positions and Employees (Copy attached) – adopted with a motion by Tomazin, seconded by Parmelee. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 - No. Carried.

RESOLUTION #07-21

Approval of Officer and Employee Mileage Allowance Reimbursement (Copy attached) – adopted with a motion by Tomazin, seconded by Reynolds. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 - No. Carried.

RESOLUTION #08-21

Approval of Village Board Meetings policy (Copy attached) – adopted with a motion by Reynolds, seconded by Parmelee. Roll call vote. Alexander, Reynolds, Parmelee, Tornatore. - Yes. Tomazin -No. Carried.

RESOLUTION #09-21

Authorization by the Village Board of Payment in Advance of Audit of Claims (Copy attached) – adopted with a motion by Alexander, seconded by Reynolds. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 - No. Carried.

RESOLUTION #10-21

Designation of National Bank & Trust Co. of Norwich (NBT Bank) as the Depository for the Village of Newark Valley (Copy attached) – adopted with a motion by Parmelee, seconded by Tomazin. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 - No. Carried.

RESOLUTION #11-21

Authorization for Officers & Employees to Attend Training, Schools and Conferences for fiscal 2020-2021 (Copy attached) – adopted with a motion by Reynolds, seconded by Parmelee. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 - No. Carried.

RESOLUTION #12-21

Designation of Official Newspapers and Radio Stations (Copy attached) – adopted with a motion by Tomazin, seconded by Alexander. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 - No. Carried.

WORK IN PROGRESS:

- Well Repairs – Discussion of Well #3 status of motor and pump. Review of current quotes for either repair of current pump or replacement with a new submersible pump; new pump would run cooler, last longer and require less maintenance. Upon further discussion, it was decided to replace the pump with a new submersible.
- DPW Equipment – Lengthy discussion regarding current equipment/truck statuses and purchase/finance of new truck and backhoe. USDA funding assistance deadline passed. Clerk to determine current funding options and report next meeting.
- Smart Watt – Discussion of agreeing with and signing of yearly SmartWatt Maintenance contract at the cost of \$4,000.00 per year or paying as maintenance is needed with an independent electrician, i.e. Matco or Triple E Power and utilizing the 10 year manufacture warranty.
- Municipal Building Windows – awaiting return of contract from the State. Delay due to COVID.
- Master Plan – Discussion of county suggestion to have professional firm complete the Master Plan, at a cost of \$9K-\$12K. Discussion as to whether current version is adequate to use when submitting for future projects funding opportunities. Suggested that Village requests County to assist with seeking a funding source to cover the expense of professional firm.
- Franchise Spectrum 2020 – awaiting response from State Public Service Commission. Delay due to COVID.
- Trout Ponds Eagle Scout Fitness Project – no update. Possible extensions of deadline due to COVID. Deputy Mayor Alexander to reach out.
- 9 Brook St. – no update.
- Electric Repair of Christmas Light Outlets – Quote received from Triple E, awaiting quote from MATCO.

NEW BUSINESS:

RESOLUTION #13-21

Authorization of Village Clerk to Transfer Funds and Increase the Budget Line of monies received from Insurance for damage to Playground equipment. (Copy attached) – adopted with a motion by Tomazin, seconded by Parmelee. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 - No. Carried.

RESOLUTION #14-21

Authorization for PW Supervisor to sign Agreement with Layne Christensen for the replacement of the pump at Well #3 (Copy attached) – adopted with a motion by Tomazin, seconded by Alexander. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 - No. Carried.

COMMITTEE REPORTS:

- Youth – Due to the social distancing requirements set forth from the COVID-19 pandemic the Summer Rec program will not take place this year. The meals program, as a 'to-go' style meal and the backpack program will however commence. Discussion of program budget/funds/contributions. Discussion of the logistics of the food program, BOCES to be delivering meals to the middle school, the county Poverty Program to provide the non-perishable food items for the backpack program.
- Public Works – New American Flags are up at the Trout Ponds and the Village Green; Whig Street shoulder work on DPW project list; Trout Ponds Park bathrooms ready for opening, awaiting Board decision due to COVID.

BOARD COMMENTS/CONCERNS:

- Trustee Parmelee suggests compiling a commercial site directory of the Village in an effort to assist potential small businesses in contacting available site owners. Commercial site owners would opt in to being in the directory and would contact Village when sites became available or contact information changes.
- Mayor Tornatore expresses concern over reports of Trout Pond traffic speeding out of park and down Marble St. An increase in Sheriff Department presence has been seen in the Village since Trustee Reynolds submitted a request last month. Trustee Reynolds inquires if installing a speed bump on Fireman Lane might help remedy some of the speeding.
- Discussion of the vandalism taken place at the Depot. Windows have been broken and exterior power outlets severely damaged. The vandals even went as far as placing the old rail cart on the live working tracks. The Historical Society has installed cameras and reported all incidents to the Sheriff Department.
- Trustee Tomazin informs of the NYSEG issues with the transformer on Whig Street. Transformer needs to be replaced. Voltage is not regulating correctly and is operating at low voltage, close to a brown-out status at times. Could be the source of some of the electrical issues experienced at Well #3 as of late. DPW is monitoring voltage at well house daily.
- Discussion of upgrading electric at DPW Barn well house for future filtration system.
- Trout Ponds Bathrooms – Board consensus, open them with required COVID signage and cleaning log, if issues or concerns of public health arise close them.

Motion by Mayor Tornatore, seconded by Trustee Parmelee to adjourn at 10:05 PM. Carried

Jessica Moore
Deputy Clerk/Treasurer