

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, **April 14th 2020** at 6:30 PM via public phone conference to be in compliance with COVID-19 requirements.

Present were:

Mayor	James Tornatore
Deputy Mayor	Cliff Alexander
Trustees	Michael Reynolds
	Scott Parmelee
	John Tomazin
Clerk/Treasurer	Pam Benthin
DPW Supervisor	Bill Foster
Attorney	Frank Como

MINUTES:

Minutes were read and approved as presented from March 2020 with a motion by Tomazin, seconded by Reynolds. Carried.

FINANCIAL REPORT:

Discussed as presented.

BILLS:

Presented. Approved in the amount of \$12,695.14, from abstract number 01-21, 02-21 and 03-21 with a Motion by Reynolds, seconded by Alexander. Carried.

WORK IN PROGRESS:

- *Water Billing/Meter Read System Upgrade* – Review and discussion of vendor and equipment options; Discussion of office training of new system, unable to be done remotely, requires in office install of software and hands on training; Vendor decision made, Schmidt’s Wholesale Inc, see Resolution #03-21
- *DPW Retirement/Apprenticeship Program* – Review of Steve Pado upcoming retirement, tentative date of June 14th; Discussion of retirement/exit process and health and dental for retirees; Hiring committee chosen 3 candidates, interview to take place at the Trout Ponds park as to stay in compliance with current COVID-19 social distancing requirements; Tentative interview date of April 16th; Discussion of Apprenticeship Program; Currently all in person water training classes have been canceled due to COVID-19.
- *Master Plan / Mitigation & Housing Study – Reynolds* – Spoke with Elaine Jardine, suggesting the use of consulting firm to complete Master Plan.

- *USDA Grant* – Lengthy discussion of what vehicle and what type(s) of equipment we need that should be applied for; Initial consensus of Board, new truck and replacement of aging Kubota are biggest priority of all current DPW equipment; Discussion of cost of recent repairs and maintenance of Kubota; Discussion of replacing current Kubota with a John Deere rather than another Kubota; Discussion of grant funds and budget; Discussion of purchasing truck from current budget funds and using grant for equipment; Further discussion and analysis of current funds required before final decision can be made.
- *Municipal Building Windows* – Discussion of window replacement project in the current state of COVID-19 in NYS.

NEW BUSINESS:

RESOLUTION #03-21

Authorize Mayor to sign for Equipment and Software upgrades to Water Billing system with Schmidt's Wholesale Inc. (Copy attached) – adopted with a motion by Reynolds, seconded by Parmelee. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 - No. Carried.

COMMITTEE REPORTS:

- Public Works: Foster/Alexander – DPW staff cleared to return to work as all required COVID-19 testing returned Negative; Brush collection completed; Discussion of DPW projects and daily work under COVID-19 executive order requirements/restrictions.

Motion by Deputy Mayor Alexander, seconded by Trustee Tomazin to adjourn at 8:18 PM.
Carried

Jessica Moore
Deputy Clerk/Treasurer