

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, **March 10, 2020** at 6:30 PM in the Municipal Building.

Present were:

Mayor	James Tornatore
Deputy Mayor	Cliff Alexander
Trustees	Michael Reynolds
	Scott Parmelee
	John Tomazin
Clerk/Treasurer	Pam Benthin
DPW Supervisor	Bill Foster
Attorney	Frank Como

MINUTES:

Minutes were read and approved as presented from February with a motion by Tornatore, seconded by Tomazin.

FINANCIAL REPORT:

Discussed as presented.

BILLS:

Presented. Approved in the amount of \$12,695.14, from abstract number 01-21, 02-21, and 03-21 with a Motion by Alexander, seconded by Michael. Carried.

WORK IN PROGRESS:

- Water Billing/Meter Read System - Review and discussion on Blair option and Badger option; Blair meter tested returned 96% accurate with 300,000 gallons of usage, sending to 3rd party for unbiased testing; Schmidt/Badger to test a meter as well.
- Water Rates - Review of Debt Service charge and its levels of fees; Explanation by Scott Evans as to how fee levels were originally calculated; Mayor Tornatore suggests tabling the discussion to later in the year so that usage, debt and capital charges can be evaluated and adjusted all at once; Motion by Deputy Mayor Alexander for a ADHOC committee to consist of DPW Supervisor Foster, two trustees and two Village residents for the purpose of evaluation and adjustment of current water rate fee structure.
- FEMA 10/31/2019 Storm Claim - Moving forward, repair of wall to be reimbursed at 75%, labor and equipment to be reimbursed as well; waiting on quotes for cleaning out the creek; DPW could complete work but would require constant hours over approx. a month and would take a toll on equipment.
- Smart Watt - Maintenance Agreement - Triple E and MATCO sending quotes.
- Electric Repair of Christmas Lights – Triple E quote received, \$243.00 per outlet for 23 outlets; MATCO in Village tomorrow to access for quote.
- USDA Grant - Due end of March, Office not yet started due to current workload.
- Office Staffing - Deputy Mayor Alexander suggests filling a part time position for the front window position; Trustee Reynolds suggests lessening of public office hours; Currently

office is in Tax and water/sw billing collection, upcoming fishing license season coming as well as building permit season, Office suggest a Monday thru Thursday 10am-4pm or 9am-3pm position; Trustees Parmelee suggests offering a higher rate of pay as position would be part time with no benefits.

- *DPW Retirement* - Currently 6 applications received; Mayor Tornatore and DPW Supervisor Foster to attend Tioga County job fair tomorrow; Lengthy discussion and review of apprenticeship program.
- *Master Plan - Mitigation/Housing Study* - Review of steps necessary to complete; Trustee Reynolds to review with Elaine Jardine to complete.
- *Franchise Agreement Spectrum/Haefle 2020* - Attorney Como to have an update at next meeting.
- *NV Chamber Office Space Grant* - Submitted, answer expected in late April.
- *Municipal Building Windows* - Crawford & Sterns agreement received; Review of agreed upon scope of work: windows, storms, windows and storms; Review of agreement; Discussion of whether interior sills/trim and/or exterior brick or structural work is included, to be clarified at time of RFP's; Discussion of what Village is contractually obligated to by signing of agreement.
- *Bike Park Port-a-potty Rental* - review of use during last season; good amount of use, many voiced appreciation of Village providing; was vandalized one time last season; Tioga County Sanitary Services provides good service and maintaining of unit; Board agrees to continue to provide unit for the 2020 season of April to September, possibly into mid-October; must be removed before Halloween.

GUESTS/Privilege of the Floor:

Bill Woods - Local DEC - Update and discussion of DEC plan to stock the Trout Pond stream with brown trout. Fishing permitted signs to be posted. Release of stock slated for two separate occasions, end of March and mid-April, trout to be released are generally 2 years in age and 12-14 inches in length. Discussion of possible future dredging of pond and stocking of those as well.

NEW BUSINESS:

RESOLUTION #01-21

Authorize Village Mayor to sign Agreement for Services with Crawford & Sterns (Copy attached) – adopted with a motion by Alexander, seconded by Tornatore. Roll call vote. Alexander, Parmelee, Tomazin, Tornatore. -Yes. Reynolds - No. Carried.

RESOLUTION #02-21

To remove Right of Reverter on Municipal Building deed (Copy attached) – adopted with a motion by Reynolds, seconded by Parmelee. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 - No. Carried.

MOTION Clerk Treasurer and Deputy Clerk Treasurer to collect full budgeted salaries beginning fiscal 2020-2021. (Copy attached) – adopted with a motion by Parmelee, seconded by Tomazin. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 - No. Carried.

MOTION To cancel the scheduled March 23rd Work Session. (Copy attached) – adopted with a motion by Tomazin, seconded by Alexander. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 - No. Carried

COMMITTEE REPORTS:

- Code Enforcement/Fire Inspector: Foster/Parmelee – Completion of Fire Inspections. 2 new building permits issued and inspections complete. Now that spring is upon us more permit requests are expected.
- Public Works: Foster/Alexander – reviewed DPW report, see attached.
- Mayor - Tornatore - Trustee Liaisons, Mayor will be assigning liaison positions at next month's meeting, would like to know Trustee preferences prior to the April meeting.
- Planning - Reynolds: First meeting of the new year slated for next week.
- Library - Reynolds/Tornatore/Benthin: New Director Erin doing a great job and getting involved; Carol still assisting but phasing herself out; necessary transfer from investment account completed.
- Clerk - Benthin: Discussion of Office Staff salaries. See motion.

BOARD COMMENTS/CONCERNS:

- Discussion of need for March 2020 Work Session. See motion.
- In depth discussion of Tioga County Landbank; Review of process and review of possible candidate properties in Village including 10 Watson Ave and 58 Whig St.

Motion by Mayor Tornatore, seconded by Trustee Tomazin to adjourn at 8:55 PM. Carried

Jessica Moore
Deputy Clerk/Treasurer