

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, **December 10<sup>th</sup> 2019** at 6:30 PM in the Municipal Building.

**Present were:**

Mayor	James Tornatore
Deputy Mayor	Cliff Alexander
Trustees	Michael Reynolds
	Scott Parmelee
	John Tomazin
Clerk/Treasurer	Pam Benthin
DPW Supervisor	Bill Foster
Attorney	Frank Como

**MINUTES:**

Minutes were read and approved as presented from November with a motion by Reynolds, seconded by Tomazin. Carried.

**FINANCIAL REPORT:**

Discussed as presented.

**BILLS:**

Presented. Approved in the amount of \$35,161.28, from abstract number 32-20, 33-20, 34-20, 35-20, 36-20 and 37-20 with a Motion by Parmelee, seconded by Reynolds. Carried.

**WORK IN PROGRESS:**

- *DPW Barn Windows* – Window World provided quote for replacement of 7 windows (heated spaces) – office, bathroom, 3 truck bay windows & 2 bay windows; bay windows to be replaced with solid tempered glass; will include wrapping of any rotted wood or lead paint; windows along backside of building to be looked at in the future.
- *Budget* – review of tentative 2020-2021 budget.
- *Electric Repair of Christmas Lights* – work in progress; need quote; map out entire system of all the outlets and make plan to utilize them more throughout the year.
- *Windows 10/Computer Upgrades* – research new computer options rather than software upgrades, more efficient; discontinue use of code computer for the time being; 3 new desktop computers for office staff, new laptop for Mayor, not to exceed \$2500.
- *Village Property/Equipment Maintenance Plan* – work in progress; need scope of work binders to document daily/monthly/quarterly/yearly tasks/to-do for Buildings, Streets and Equipment.
- *7 Brook St wall* – Complete

## **GUESTS/Privilege of the Floor:**

- *Abby Hendrickson, Team Tioga/Economic Dev. & Planning* – Information regarding RBDG (Rural Business Development Grant) from the USDA, March 31<sup>st</sup> 2020 deadline; REAP inquiry for Village 'wish list' so when funding becomes available Village can be notified.
- *Mer Barrett, Northern Tioga Chamber of Commerce* – as the Chamber takes on more community events they are in need of more storage/office space, request to rent another space in the Municipal Building; Motion by Alexander, seconded by Reynolds to approve the Chamber renting the cage storage space on the second floor for \$200.00 per year; Chamber currently a 501-C6, looking to become a 501-C3 in order to seek out more funding opportunities for community events, requesting assistance from Attorney Como in regards to preparation of any legal documents, Attorney Como agrees to assist.

## **NEW BUSINESS:**

Thank you to all those who helped complete the hallway makeover project in time for Holiday Magic, it looks great!

## **COMMITTEE REPORTS:**

- Library : Clerk Benthin attended last library board meeting; Library still researching becoming affiliated with NV school district;
- Public Works : Foster/Alexander – Supervisor Foster absent, Clerk Benthin reviewed DPW report, see attached;
- Youth : Tomazin – Town of Berkshire has committed to increasing their contribution to the Joint Youth program by \$250; for the 2020 program cost of travel to Berkshire and Richford to be reassessed;

## **BOARD COMMENTS/CONCERNS:**

- 182 S. Main St. – vacant house, driveway not cleared, probable that property has not been winterized, Village Board requests that DPW to shut off water to prevent a line break from any freezing conditions.
- As previously discussed at last month's meeting NTYL will be continuing use of the Trout Ponds Park ball fields.

Motion by Deputy Mayor Alexander, seconded by Trustee Parmelee to adjourn at 8:51 PM.  
Carried

Jessica Moore  
Deputy Clerk/Treasurer