

Regular work session of the Board of Trustees of the Village of Newark Valley was held Monday evening, **November 25th 2019** at 6:30 PM in the Municipal Building Noble Room.

Present were:

Mayor	James Tornatore
Deputy Mayor	Cliff Alexander
Trustees	Michael Reynolds
	Scott Parmelee
	John Tomazin
DPW Supervisor/CEO	Bill Foster
Village Attorney	Frank Como

WORK IN PROGRESS:

- Windows 10/computer upgrade – As of Jan 14th 2020 Microsoft will no longer support and send updates for Windows 7; currently all computers in office run Windows 7 and are all over 5 yrs. old; systems must be up to date for future County IT coverage; Discussion of cost of software upgrade vs. new computers; Discussion of buy 1 new computer a year to help spread cost over time while upgrading software of other computers until replaced; Discussion of abandoning the Code office computer until such a time comes that we have a need.
- Budget – Trustee Tomazin reviews budget meeting numbers from preliminary meeting for other Trustees; Discussion and review of previous tax years; Discussion of 2020-2021 budget being made up of just operating and sustaining funds, no funds allocated for projects or new equipment other than to multi-year plan; Discussion of personnel and village services;
- Electric Repair for Christmas Lights – Outlets on poles not working for Christmas decorations; NYSEG accessed and recommend replacement of connectors and receptacles and installation of GFCI breaker installed at panel, work would need to be completed by an electrical contractor; Discussion by board; Request quotes and reevaluate once there is an approximate cost of project available.
- 9 Brook St. – Acquisition application due Dec. 4th, office making progress, working with Homeland Security to complete, see no issues with meeting deadline; trustee Alexander has made contact with surrounding property owners, all are willing to work with Village regarding equipment access to 9 Brook via their properties; Reynolds Family very accommodating with all requested information and documentation needed.
- Trout Ponds: ES Project – no update; Discussion of upgrades at Rawley Park in Richford made possible by grant funds; Discussion of future paved walking path at the Trout Ponds Park;

Guests: Paul Kunick of Rural Ministry – Overview of programs offered to Tioga County residents, food pantries, ADA ramp installation, clothing closets, and financial assistance for emergencies including car repairs, utilities, prescriptions, and rent; provided business cards to all present to help refer individuals and families in need and make people aware that services are available in Northern Tioga; Thanks to the Village for being so accommodating and welcoming; Discussion of signage options for Rural Ministry.

Board Comments/Concerns:

- Trustee Tomazin picked up the temporary Welcome signs from A Wild Signs Co. and will pick up the posts this week once he has trailer available.
- Trustee Parmelee has contacted Window World for assessment and quote for replacement of windows in the heated areas of the DPW Barn; Deputy Mayor Alexander request that he also obtain a quote for all the windows for possible future grant project; Window World scheduled for Friday December 6th.
- Trout Ponds ball fields and buildings; Building in need of repair and securing; Will NTYL be continuing with use in the upcoming year or will they be using fields in Berkshire exclusively; Trustee Parmelee to reach out to NTYL;

Motion by Trustee Tomazin at 7:51 PM to enter Executive Session for the purpose of Personnel/Collective Negotiation, seconded by Deputy Mayor Alexander.

Exit from Executive Session at 9:17 PM.

Motion by Trustee Parmelee, seconded by Trustee Reynolds to adjourn at 9:18 PM. Carried

Jessica Moore
Deputy Clerk/Treasurer