

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, **November 12th 2019** at 6:30 PM in the Municipal Building.

Present were:

Mayor	James Tornatore
Deputy Mayor	Cliff Alexander
Trustees	Michael Reynolds
	Scott Parmelee
	John Tomazin
Clerk/Treasurer	Pam Benthin
DPW Supervisor	Bill Foster
Attorney	Frank Como

MINUTES:

Minutes were read and approved as presented from October with a motion by Tomazin, seconded by Parmelee. Carried.

FINANCIAL REPORT:

Discussed as presented.

BILLS:

Presented. Approved in the amount of \$79,250.51, from abstract number 28-20, 29-20, 30-20 and 31-20 with a Motion by Parmelee, seconded by Reynolds. Carried.

WORK IN PROGRESS:

- *Master Plan* – Survey data complete; discussion of completion of survey with or without the assistance of a consulting firm, Mayor Tornatore to work with Trustee Reynolds to complete.
- *7 Brook St.* – Discussion of condition of wall; discussion of quote from D&J Concrete, \$4,500 to replace bottom half and fill top with concrete; Price to increase after December 1st due to materials price increase; D&J states wall is not at a risk of collapsing but will continue to erode and will need structural attention in the future; Resident of 7 Brook St. present, voices her concerns as this section of wall is located under the bridge used to access her property; Board discusses and agrees to move forward with the repair as soon as possible.
- *Water Meters/Billing System upgrade* – DPW Supervisor Foster to have representatives from both Badger and Blair visit and give presentations of proposed options for the upcoming meter/billing system upgrade; Clerk Benthin reminds that the Village will not be able to complete the June 2020 billing if the upgrade is not completed.
- *DPW Barn* – New entry door has been ordered; Trustee Parmelee working on obtaining window measurements and prices for replacement.

GUESTS/Privilege of the Floor:

- *Carol Forde* – Review of 2018 for the Library and all they were able to accomplish; Discussion of all services/activities the Library offers to the community; Discussion of the Library collaborating with the Joint Summer Rec program in the summer.
- *Mer Barrett* – Holiday Magic preparation is underway, Santa will be entertaining children in the EMS garage bays instead of the prior plan to be located at K's Kitchen, due to safety concerns of crossing Main St.; Chamber is seeking donations from its members and municipalities if possible to help with all the activities and entertainment planned; Decorating to take place the weekend of Nov 30th & 31, NV Historical Society donating past decorations; next Movie Night November 23rd, *The Great Rupert aka "A Christmas Wish"*; First Baptist Church is having their sign at the south end of the Village replaced, requesting to put up a sign on the north end of Main St. as well. Requires approval from NYS DOT being it is a state highway, then approval from either the Town or Village depending on location of sign placement.

NEW BUSINESS:

RESOLUTION #28-20

Satisfactory Completion of Employee Probation (Copy attached) – adopted with a motion by Reynolds, seconded by Tomazin. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 – No. Carried.

RESOLUTION #29-20

Scheduling of General Village Election (Copy attached) – adopted with a motion by Alexander, seconded by Reynolds. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 – No. Carried.

RESOLUTION #30-20

Authorization of Repair to Slosson Creek Wall (Copy attached) – adopted with a motion by Alexander, seconded by Reynolds. Roll call vote. Alexander, Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 – No. Carried.

COMMITTEE REPORTS:

- Code Enforcement – Foster/Parmelee – Follow up on permits; Stopwork orders issued; unregistered vehicle violations issued; No fire inspections this month; the Village Laundry mat will not be reopening due to septic system issues and the cost of the repair/replacement.

- Public Works – Foster/Alexander – DPW Barn roof complete; rug removed from MB hallway; repair of leaks on Brook St and Main St.; Mowing of Village and Code required properties; final brush and leaves pick up; plowing of Village streets and walkways; Flood clean up; Trout Ponds Park bathrooms closed up; water off at Community Garden.
- Mayor – Tornatore – Next phase of Tioga Opportunities housing study will be up and running next year with a LLC to help homeowners and contractors with funding opportunities.
- Youth – Tomazin – Review of annual meeting, contributions from Town, Village, Berkshire and Richford; Discussion of Golf Tournament fundraiser; Discussion of the need for fundraising and local field trip opportunities to help keep transport cost at a minimum,
- Attorney – Como – Discussion of new law that does not allow landlords to collect rent or evict tenants if there is not a current valid Certificate of Occupancy for the rental unit. Part of the 'Housing Stability and Tenant Protection Act of 2019'
- Clerk – Benthin – Received insurance funds for the damaged playground equipment, will be in contact with vendors; Newsletters are going out this week; Paint has been purchased for hallway, hopeful painting complete before new carpet install on 12/4; Discussion of upcoming holiday hours, determined the Village Office will be closed Christmas Eve and Christmas Day and close at 3pm on New Year's Eve and be closed on New Year's Day; Discussion of December Work Session, due to timing with Christmas the 12/23 Work Session has been canceled.

BOARD COMMENTS/CONCERNS: None to discuss

Motion by Deputy Mayor Alexander, seconded by Trustee Tomazin to adjourn at 8:00 PM.
Carried

Jessica Moore
Deputy Clerk/Treasurer