

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, **October 8, 2019** at 6:30 PM in the Municipal Building.

Present were:

Mayor	James Tornatore
Trustees	Michael Reynolds
	Scott Parmelee
	John Tomazin
Clerk/Treasurer	Pam Benthin
DPW Supervisor	Bill Foster
Attorney	Frank Como

MINUTES:

Minutes were read and approved as presented from September with a motion by Reynolds, seconded by Tomazin. Carried.

FINANCIAL REPORT:

No report presented.

BILLS:

Presented. Approved in the amount of \$26,397.96, from abstract number 25-20, 26-20, and 27-20 with a Motion by Tomazin, seconded by Parmelee. Carried.

WORK IN PROGRESS:

- *Municipal Building Window Project* – OPRHP requesting more data; Attorney Como researching 9 Park St. abstract/title; Discussion of abstract creation process if current is unfound; Discussion of having a current survey of the 9 Park St. site; Review of this grant process steps.
- *Health Insurance* – Discussion of upcoming years health insurance policy options for those that take part in health care coverage; Health insurance year begins in December; Review of premium increase for current coverage; Board in agreeance to keep current plan and absorb the Discussion of shared services/ joining in consortium with NVCSO or other county for other health insurance options;
- *9 Brook St.* – Letter of Intent due by October 15th to Department of Homeland Security; Once received, Village to receive application packet due December 4th; review of grant specs – accusation by Village, 100% reimbursement, demolition of structure, lot to be green space.
- *17 Brook St.* – Slosson Creek retaining wall – Discussion of DPW completing excavation of wall vs contractor completing entire project; Foster makes point, if project pushed back much farther, completion will be next spring as we are losing the appropriate weather for pouring concrete; Review of quotes from both contractors; Board agrees, DPW to proceed with excavation in line with contractors time frame to be able to begin their half of project.

- *Smullen Ave. Goats* – Renee Thompson forwarded email from adjacent property owner stating the Thompsons had permission to use the land for the housing and pasturing of her goats, Renee not in attendance due to good weather allowing time to work on the relocation of goats. Board determines that a more official document with signatures of both parties involved be provided as proof of agreeance for the land use. This to be communicated to Renee by office personnel.

GUESTS/Privilege of the Floor:

- *Carol Forde* – Tappan-Spaulling Library recommending Lisa Ann Proctor and Bonnie Mider as candidates to fill two of the three vacant Library Board Trustee positions. Village Board authorizes these appointments with resolution #25-20.
- *Mer Barrett* – Chamber will not be proceeding with Bingo; Chamber will be taking over most of the Holiday Magic planning and production, The Depot will not be used this year, in turn more activities will be held on the Village Green, Main St. and at the Municipal Building; Monthly Movie Night to be held in the Noble Room beginning October 26th with a showing of Abbot & Costello’s Jack & the Beanstalk, preceded by a short Mighty Mouse cartoon; Inquired of previous discussion of Village acquiring a projector & screen/smart TV for the Noble Room for all renters to use - Clerk/Treasurer will access during the upcoming budget planning process for 2020-2021.

NEW BUSINESS:

RESOLUTION #25-20

Appointment of Tappan-Spaulling Library Board of Trustees candidates (Copy attached) – adopted with a motion by Tomazin, seconded by Reynolds. Roll call vote. Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 – No, Alexander – Excused. Carried.

RESOLUTION #26-20

Authorization for the Clerk/Treasurer to act as the sub applicant for a FEMA grant leading to the acquisition of 9 Brook St. (Copy attached) – adopted with a motion by Parmelee, seconded by Tornatore. Roll call vote. Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 – No, Alexander – Excused. Carried.

RESOLUTION #27-20

Authorization for the Mayor to sign Master Contract with OPRHP for the Municipal Building Window Restoration project (Copy attached) – adopted with a motion by Reynolds, seconded by Tomazin. Roll call vote. Reynolds, Parmelee, Tomazin, Tornatore. -Yes. 0 – No, Alexander – Excused. Carried.

COMMITTEE REPORTS:

- Code Enforcement – Foster/Parmelee – Review of open/closed permit report; Violations have been sent for overgrown trees/bushes;
- Public Works – Foster/Alexander – Water samples, hydrant checks, mowing village/code properties, brush/ leaves collection complete; Storm damage clean up complete; Prepping of DPW lot for roof contractors; clearing of sidewalks from code violations in process; Stop sign at Watson Ave. & Elm St. replaced; Acquiring quotes for Kubota repair parts; Trout Ponds Park bathrooms closed for the season; Boarded up 58 Whig St; Pole saw out for repair, heavily used with storm clean up and completing of code violations.
- Personnel – Tornatore/Alexander – work in progress
- R.E.A.P – Tornatore – work progressing on County shared services of Code Enforcement Officer; CEO Foster to be interviewed Friday for input on the project.
- Police – Reynolds – Police coverage has been requested for Halloween and Holiday Magic.
- Clerk – Benthin – Training of personnel continues; working with insurance on claim for Trout Ponds Park storm damage; Final tax reminder letters sent; Prepping for budget planning; Review of loss/return of AIM funding;

BOARD COMMENTS/CONCERNS:

- Trustee Tomazin – since the Northern Tioga Chamber has volunteered time & supplies to paint the side hallway leading to the EMS garage in the MB can the Village look into replacing the well-worn blue carpet as well as the bathroom linoleum making the building spaces more presentable.
- Discussion/Review of the Village budget process by Mayor Tornatore; Trustees to determine 'wish list' of projects/tasks to complete in the upcoming 2020-2021 year and discuss at next work session meeting as to all be on the same page; Discussion of spending responsibly, Village has five months left in current budget year and has incurred a handful of non-budgeted large expenses i.e. DPW barn roof, 17 Brook St. wall.
- Discussion of changing the status of the Village being a 'Dry Town'

Motion to enter Executive session at 8:37 PM, by Trustee Reynolds, motion seconded by Trustee Tomazin for the purpose of discussion of litigation.

Out of Executive session at 8:55

Motion by Trustee Reynolds, seconded by Trustee Tomazin to adjourn at 8:58 PM. Carried

Jessica Moore
Deputy Clerk/Treasurer