

Regular meeting of the Board of Trustees of the Village of Newark Valley was held Tuesday evening, June 11, 2019 at 6:30 PM in the Municipal Building.

Present were:

Mayor	James Tornatore
Trustees	Michael Reynolds
	Scott Parmelee
	John Tomazin
Clerk/Treasurer	Pam Benthin
DPW Supervisor	Bill Foster
Attorney	Frank Como

MINUTES:

Minutes were read and approved as presented from May 14<sup>th</sup> & May 28<sup>th</sup> with a motion by Reynolds, seconded by Tomazin. Carried.

FINANCIAL REPORT:

No report presented

BILLS:

Presented. Approved in the amount of \$11,902.33, from abstract number 11-20, 12-20, 13-20 and 14-20 with a Motion by Reynolds, seconded by Parmelee. Carried.

WORK IN PROGRESS:

- Restore NY Grant – Near completion.
- Municipal Building Windows – work in progress – SHPO cannot answer any questions about the project directly, Village must direct all questions through NYS Parks & Recreation due to where we are in the grant process. Trustees to send all questions/ideas to Clerk for submittal to Park & Rec. Discussion of adding storm windows to scope of project. Restore the exterior of the windows enough to install triple track storm windows, install storms, remove interior windows for restoration, and reinstall. Structuring the project in this manner will remove the need for the temporary plywood window covering stage, saving on time, labor and non-permanent material cost. The addition of triple track storms will also help protect the investment of the restoration in the years to come. If Parks & Rec. will allow the addition of the storm windows to the project then the Board will move forward with beginning the bid process.
- Village Property & Equipment Maintenance plan – Review of current maintenance schedule. Most maintenance done daily/weekly along with the daily unplanned

breakdowns/issues. Logging every task every day will take away from the efficiency of the DPW. Trustee Tomazin suggests at the least making a spreadsheet of sorts of the normal/typical daily, weekly, monthly, quarterly and yearly tasks for reference as part of the DPW succession plan; Mayor Tornatore shares that there have been talks with NVSD regarding the school maintaining the Village equipment, Supervisor Foster voiced concern as to whether the school is capable of servicing our types of equipment i.e. hydraulics and heavy equipment such as the backhoe; Discussion of Village DPW using NVSD bus garage wash bays at the end of each day for vehicles and equipment, Supervisor Foster agrees this would be very efficient and would greatly benefit the DPW in the aspect of time; Discussion of DPW location future, stay in current location with some building improvements, move to vacated school bus garage, both buildings have their individual issues that would need to be addressed; Discussion of sand, salt, sand/salt combo, decision to be made in November, plenty of time for more discussion and research.

- Village Vehicle/Equipment Replacement plan – Discussion of lawn maintenance equipment, Supervisor Foster states that a zero turn mower not necessary for more efficient mowing, zero turns require more maintenance and parts replacement more frequently than standard mowers, there would be no savings; Discussion of what to replace the aging 2008 1-Ton truck with, suggestion of a 550/5500 might better suit the uses required of a DPW vehicle, Supervisor Foster agrees, a 5500/550 would make plowing more efficient in the winter allowing for many streets to be plowed in just 2 passes rather than the current multiple passes with the smaller plow; Discussion of what equipment would be beneficial for the Village to possess as something to offer for shared services with other Towns/Villages.
- Abandoned Properties – Housing study moving forward.
- Master/Site Plan – Reynolds – working with Elaine Jardine on additions, tentative completion by Sept. 2019
- Trout Ponds Park – Electric upgrade – Complete
- Franchise Spectrum 2020 – Como – nothing to report
- AED for Municipal Building – Benthin – nothing to report
- Solid Waste – Review for fiscal 2020-21
- NYSERDA Funding (CEC) – Presently on hold
- Deed – Ladder Factory – Como – nothing to report
- 9 Brook St. – Owner Buy-out Request – work in progress

- Cook Hill & Slosson Creek – work in progress
- MEGA – Opt out period ends June 14<sup>th</sup>

#### GUESTS/Privilege of the Floor:

Mer Barrett: Checking in with the Village on behalf of the Northern Tioga Chamber. Thank you to the Village DPW for getting the banners up on Main Street, they look great! Trustee Parmelee inquires if the Chamber is still looking for projects to take part in within the Village, suggestion: Fence at Trout Ponds Park could use a fresh coat of paint. The Chamber has already had discussions of 'adopting' the Trout Ponds and would certainly entertain the project in the future, at present time the Chambers main focus is SummerFest next month. Mr. Barrett also inquired about the corners of the intersection of Rock St. /Water St. /Main St. and when the project could be expected to be completed.

#### NEW BUSINESS:

##### **RESOLUTION #14-20**

Approval of Sumer Recreation Employees (Copy attached) – adopted with a motion by Reynolds, seconded by Parmelee. Roll call vote. Reynolds, Parmelee, Tomazin and Tornatore. -Yes. 0 - No. Alexander – Excused. Carried.

##### **RESOLUTION #15-20**

Authorize the transfer of funds to replace Memorial Tree (Copy attached) – adopted with a motion by Reynolds, seconded by Tomazin. Roll call vote. Reynolds, Parmelee, Tomazin and Tornatore. -Yes. 0 - No. Alexander – Excused. Carried.

#### COMMITTEE REPORTS:

- Code Enforcement – Foster/Parmelee – Permit report; grass complaints sent, currently mowing 58 Whig and 17 Brook on regular basis; 7 Water St. septic smell issue, received multiple written complaints from neighboring owners/tenants, DOH & DEC have been contacted, will request DOH to administer a dye test.
- Public Works – Foster/Alexander – Water leak found on Spring St. - repaired; Slosson creek cinder block retaining wall at 17 Brook St. leaning more and more into the creek, believed to be that there was a stipulation implemented at the

last auction sale of the property that the wall was to be corrected upon purchase, to date no work has taken place at the property. The DPW has the ability to complete the repair with use of 2x2x4 concrete blocks, project would require coordinating with NYSEG due to guide wires in the area, and the Town of NV as the use of their excavator would be needed. Will require planning but needs to be addressed before the wall collapses into the creek. Code Enforcement to send letter/citation to property owner; Badger Meter read system will require update/upgrade in 2020/2021 as current Trimble will become out dated technology, meeting with Badger slated for next week, will need to be discussed more in depth by Trustees after quotes of new technology and software are received; Gate valve sensors for more efficient detection of leaks would be a valuable investment, saving DPW time and reducing the need for NY Leak Detection Inc. services every two years, a considerable savings.

- Mayor – Tornatore – nothing to report
- Personnel – Tornatore/Alexander – Evaluations to be complete by August 2019
- Planning – Reynolds – working with Elaine Jardine
- REAP – Tornatore – nothing to report
- Parks – Alexander –DPW’s drainage work at the Trout Ponds Park working well to eliminate the standing water issues. More work to be done.
- Youth – Tomazin – Trustee Tomazin officially declared liaison of Youth. Proposal for the Village to provide a porta-potty at the Nick Wilson Memorial Skate Park on Whig St. Some weekends, upwards of 40 people can be found spending time at the park, Clerk to see if funds are available.
- Library – Reynolds – last Board Meeting was canceled, Library has changed the meeting time to 3:30pm, Trustee Reynolds unsure of his ability to attend due to work schedule, Library to email him the meeting minutes.
- Police – Reynolds – Reports of vehicle and one garage break-in reported. Looking into more police coverage and neighborhood watch options. Reminder to residents to lock doors at night; Reports of kids riding motorized bikes and ATV’s on roads at night causing safety issues and concerns.
- Attorney – Como – nothing to report
- Clerk – Benthin – nothing to report

Motion to enter Executive Session at 8:42 pm by Trustee Reynolds, seconded by Trustee Tomazin.

Motion by Trustee Reynolds, seconded by Trustee Parmelee to adjourn at 9:17 PM.  
Carried

Jessica Moore  
Deputy Clerk/Treasurer